



Bharatiya Vidya
Bhavan

Bhavan's Vivekananda College

of Science, Humanities & Commerce
Autonomous College - Affiliated to Osmania University
Accredited with 'A' grade by NAAC
Sainikpuri, Secunderabad - 500094



NAAC RE-ACCREDITATION - 2ND CYCLE

**Criterion I: -
Curricular
Aspects**

1.1.2

Minutes of Meetings of
Academic Council

Submitted to

National Assessment and Accreditation Council



Bhavan's Vivekananda College

of Science, Humanities & Commerce
Sainikpuri, Secunderabad – 500094
Autonomous College - Affiliated to Osmania University
(Accredited with 'A' grade by NAAC)

506/BVC/SCM/2020

07 Sep 2020

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF ACADEMIC COUNCIL HELD ON 07th SEPTEMBER, 2020 AT 10.00AM ON ZOOM PLATFORM

| | <u>Members Present</u> | <u>Designation</u> | |
|---|------------------------|--------------------------------------|------------------|
| 1 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 2 | Prof. V Appa Rao | Dean, Faculty of Commerce. OU, Hyd. | Member |
| 3 | Prof.PSN Reddy | Retd. Professor, OU,Hyd | Member |
| 4 | Dr.K.Anuradha | Head, Dept. of Microbiology | Member |
| 5 | Dr. N S Chakravarthy | Head, Dept. of Management Studies | Member |
| 6 | Mrs.B.Niraimathi | Head, Dept. of Physics & Electronics | Special Invitee |
| 7 | Mr.S Ramana | Offg. Controller of Examinations | " |
| 8 | Mrs.MadhuriMathur | Lecturer in English | Member Secretary |

I - Agenda for discussion:

- Conduct of final semester exams for UG/PG – Regular.
- Backlog exams for final semester students.
- Promotion of Intermediate semester students – UG & PG.
- Pattern and Duration of examinations.
- Any other points with the permission of the chair.

At the outset, Prof. Y.Ashok, Principal of the College and Chairman of the Standing Committee welcomed all the members to the meeting. He informed them of the need to consider various aspects of conducting examinations in view of the ongoing pandemic.

I - (a) Conduct of final semester exams for UG/PG – Regular :

Osmania University, through its Order No.659/M/Acad-1/2020 dated 31.08.2020 has approved the conduct of final semester examinations of all UG/PG students for the academic year 2019-2020.

In view of this order mentioned above, the college proposes to conduct exams for final semester UG & PG students for the 2019-2020 passing out batch. It is proposed to conduct the PG regular exams between 10th and 23rd September 2020 and UG regular exams between 14th and 23rd September 2020. A tentative schedule of examinations has already been communicated to the students.

The Principal informed the members that no representations have been made by the students regarding the conduct of exams and schedule of exams.

Resolution : It is resolved to conduct the final semester pending Regular exams (UG & PG) for the 2019-20 batch. The PG exams will commence from 10th September and the UG exams from 14th September 2020.

Original
Copy given
to Mrs.P.R.

I - (b) Backlog exams for final semester students :

The Offg. Controller of Examinations gave details about the Backlog exams that need to be conducted for the 2019-20 passing out batch. The members were also informed about the Backlog exams required for final semester students of 2017-18 and 2018-19 batches. The Chairman, Academic Council, sought the Standing Committee's approval for conducting Backlog exams for final semester students of 2019-'20, 2018-'19, 2017-'18 batches.

Resolution : It is resolved to conduct Backlog exams for the final semester students of 2019-20, 2018-19 and 2017-18 batches.

I - (c) Promotion of Intermediate semester students - UG & PG :

The Osmania University Order No.659/M/Acad-1/2020 dated 31.08.2020 provides guidelines for promotion of UG & PG students of intermediate semesters.

In accordance with these guidelines, the college proposes to promote UG & PG students of Intermediate Semesters for the academic session 2019-'20. However, these students will be required to take the pending exams at a later date.

Resolution : It is resolved to promote all students of the Intermediate Semesters (UG & PG) for the academic year 2019-'20, As a one-time exception, the rule of detention will not apply to intermediate semesters students of 2019-'20. However, all pending exams (Regular & Backlogs), for the UG I & II years and PG I year will be conducted subsequently when the situation normalizes. Students are required to clear all the exams to be eligible for award of degree.

I - (d) Pattern and Duration of the examinations :

The members discussed in detail the proposed pattern and duration of exams to be conducted for the final semester students. The members advised the college to make minimum changes in the Question paper pattern and total marks and to ensure that the quality of the question papers is not compromised. Also, change may be limited to the time allotted for each exam.

Resolution :The question paper pattern and duration of exams are approved as follows :

Duration of the exam : 2 hours
Maximum marks : 70 marks

Paper Pattern for courses with four units :

Section A : Answer any 5 out of 10 questions (5 x 6 = 30)
Section B : Answer any 2 out of 04 questions (2 x 20 =40)

Paper Pattern for courses with five units :

Section A : Answer any 5 out of 10 questions (5 x 6 = 30)
Section B : Answer any 2 out of 05 questions (2 x 20 =40)

I- (c) Any other points with the permission of the chair :


In addition to the above the following points have also been approved.

1. Special exams will be conducted, at a later date, for students who are unable to write the exams now due to medical and/or other reasons.
2. Moderation of question papers will be carried out by the Chairpersons, Boards of Studies of various courses or by a competent faculty member in the presence of the Chairperson, Board of studies.

Suggestions :

1. All measures taken by the college to prevent the spread of COVID may be listed and communicated to students and parents through the college website and other means.
2. An advisory may be issued to the students with details of DOs and DON'Ts to be followed from the time of entry in the college to the time of exit from the college.

Meeting ended with vote of thanks by Member Secretary.


Prof. Y. Ashok
Chairman
28/9

Madhuri Mathur
28/9/2020



Bhavan's Vivekananda College

of Science, Humanities & Commerce
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590/BVC/ACM/2020

25th June 2020

MINUTES OF THE 7th MEETING OF THE ACADEMIC COUNCIL HELD ON 25th JUNE 2020 AT 10.00 a.m. ON ZOOM PLATFORM

| <u>VII - 1.0</u> | <u>Members present:</u> | | <u>Designation</u> |
|------------------|-----------------------------|------------------------------------------------------------------------------------|---------------------------|
| 1 | Prof. Y Ashok | Principal | Chairman |
| 2 | Prof. Appa Rao V | Dean, Faculty of Commerce | Member |
| 3 | Prof. Shivaraj | Dean, Faculty of Science | Member |
| 4 | Prof. Karunaker A | Dean, Faculty of Arts | Member |
| 5 | Prof. P S N Reddy | Retd. Professor, Osmania University, Hyd | Member |
| 6 | Prof. M Gopal Reddy | Retd. Professor, Osmania University, Hyd | Member |
| 7 | Mrs. B Niraimathi | Head, Dept. of Physics & Electronics | Member |
| 8 | Dr. Madhumita Bhattacharjee | Head, Dept. of Chemistry | Member |
| 9 | Dr. K Sreelatha Reddy | Head, Dept. of Commerce | Member |
| 10 | Dr. Jyothi Nayar | Head, Dept. of Genetics & Biotechnology | Member |
| 11 | Dr. C Kameswari | Head, Dept. of Languages | Member |
| 12 | Mrs. KVB Saraswathi Devi | Head, Dept. of Computer Science | Member |
| 13 | Dr. K Anuradha | Head, Dept. of Microbiology | Member |
| 14 | Dr. A Sai Padma | Head, Dept. of Biochemistry | Member |
| 15 | Dr. N S Chakravarthy | Head, Dept. of Management Studies | Member |
| 16 | Dr. G Kondal Reddy | Physical Director | Member |
| 17 | Dr. Seema Ghosh | Head, Dept. of Economics & Co-ordinator - BA | Member |
| 18 | Mr. P R Venugopal | Asst. Professor, Dept. of Commerce | Member |
| 19 | Mrs. G S Mini | Asst. Professor, Dept. of Maths & Stats. Offg. HOD, Dept. of Maths & Statistics | Member |
| 20 | Dr. J Sarada | Asst. Professor, Dept. of Microbiology | Member |
| 21 | Dr. M V S Mahendra | Associate Professor, Dept. of Mgmt. Studies | Member |
| 22 | Mrs. K Suvarchala Rani | Dy. Co-ordinator, IQAC | Special Invitee |
| 23 | Mr. S Ramana | Offg. Controller of Examination | Special Invitee |
| 24 | Mr. Bibhudendu Das | Lecturer, Dept. of Political Science | Special Invitee |
| 25 | Mr. Shiva Trishul | Lecturer, Dept. of Mass Communication | Special Invitee |
| 26 | Mr. Siddharth Mutalik | B.Com (H) III Yr | Student Representative |
| 27 | Ms. PNL Srilalitha | M.Sc (Microbiology) II Yr | Student Representative |
| 28 | Ms. Madhuri Mathur | Lecturer in English, Dept. of Languages | Member Secretary |

VII - 2.0 Agenda for discussion:

- Approval of the Minutes of the 6th Academic Council Meeting held on 6th January 2020.
- Consideration and approval of the decisions of the Board of Studies of all the departments.
- Consideration and approval of College almanac 2020-21.

- (d) Admission Schedule 2020-21.
- (e) Consideration for approval of new programmes :
 - i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)
 - ii) B.Sc (Honours) Data Science
- (f) Any other points with the permission of the Chairman.

Prof. Y Ashok, Principal and Chairman, Academic Council, welcomed all the members to the 7th meeting of the Academic Council.

VII - 3.0: The members of the council discussed the items in the Agenda and **RESOLVED** as follows:-

(a) Approval of the minutes of the 6th Academic Council Meeting:

The Action Taken Report was presented by Prof. Y. Ashok, Chairperson, Academic Council, BVC.

The following **suggestions** were made by the members:

- a) The number of teachers engaged in research should increase.
- b) Regarding poor results in Chemistry, the cause should be identified and resolved.

An assurance was given by the Principal for personally looking into the matter and ensuring improvement in results of Chemistry.

Resolution: The Minutes of the 6th Academic Council Meeting are approved.

(b) Consideration and approval of the decisions of the Board of Studies of all the departments:

The Boards of Studies meetings of all departments were conducted between 29th May 2020 and 23rd June 2020. The decisions of the Boards of Studies of all departments were presented by the Heads of the Departments.

The following **suggestions** were made by the members:

1. The faculty members should prepare for blended learning with some topics identified for self-learning.
2. The College should devise guidelines with respect to teaching, learning and evaluation, to be followed uniformly by all departments.
3. Conduct a survey among students to assess the preparedness for online education.
4. Avoid conducting any form of online assessment for the time being.
5. Commencement of classes should be done after declaration of result.

Resolution: All decisions of the Boards of Studies of all departments are recommended for approval by the Governing Body.

(c) Consideration and approval of College almanac 2020-21 :

The college almanac for 2020-'21 was presented. The Principal informed the members that the almanac was tentative due to the uncertainty on account of the COVID-19 Pandemic. The members recommended

that the decisions regarding the college almanac may be taken as and when required in view of the prevailing situation.

Resolution: The Principal is authorised to take decisions on the basis of State Council/ UGC guidelines and the prevailing situation.

(d) Admission Schedule 2020-21 :

The Admission Schedule was presented by the Academic Coordinator, BVC.

ADMISSION SCHEDULE FOR 2020 - '21

| Sl.No. | ACTIVITIES | DATE |
|--------|----------------------------------------------------|--------------------------|
| 1. | Sale and Registration of application for UG I Year | 29-06-2020 to 19-07-2020 |
| 2. | Admission Phase I | 22-07-2020 to 25-07-2020 |
| 3. | Admission Phase II | 27-07-2020 to 30-07-2020 |
| 4. | Spot Admission | 04-08-2020 |

The following **suggestions** were made by the members:

1. All necessary precautions must be taken during the candidates' physical presence on the campus.
2. Recorded evidence must be kept of the precautions taken.
3. The duration of the admission process may be increased, if required, to ensure physical distancing on the campus.

(e) Consideration for approval of new programmes :

- (i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)
- (ii) B.Sc (Honours) Data Science

i) **B.Sc (Microbiology, Nutrition & Dietetics, Chemistry) :**

The proposal for the Programme was discussed in detail. The members were informed that the infrastructural requirements have been assessed and that faculty for Nutrition will be appointed.

The ceiling strength for the Programme is 50 students.

The Department of Biochemistry will be the nodal department for the Programme.

Resolution: The Programme is approved subject to infrastructural and faculty requirements being met.

ii) *B.Sc (Honours) Data Science :*

The proposal for the Programme was discussed at length. The members were informed about the course fee, student intake, and credits for the Programme.

The tuition fee for the Programme is Rs 70,000/- per annum and the ceiling strength for the Programme is 50 students.

The Board of Studies had approved the Programme with 150 credits. However, taking the advice of the Academic Council for a higher number of credits, the number of credits has been increased to 156 credits.

The following suggestions were made by the members:

- 1. A difference of 20 credits is advisable between BSc Regular and BSc Honours programmes. So the number of credits for the Programme may be increased.*
- 2. The Programme must include a Project and an Internship. A special effort may be made to ensure that all students secure an internship.*
- 3. External examiners for the Data Science programme may be taken from engineering colleges, instead of Industry as proposed by the Board of Studies.*
- 4. The college is advised to explore the possibility of an Integrated M.Sc (Data Science) Programme, with exit option, in the future.*

Suggestion: It is recommended to have one nodal department for the Programme.

Resolution: The Programme is approved subject to providing necessary infrastructure and appointing required faculty.

(e) *Any other points with the permission of the Chairman:*

There were no other points to be discussed.

The Meeting ended with a vote of thanks by the Member Secretary.


Prof. Y. Ashok
Chairman

ACTION TAKEN REPORT FOR 6th ACADEMIC COUNCIL MEETING
(Presented during the 7th A.C.M – 24.06.2020)

| Sl.No. | Suggestions | Action Taken |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | 3 (a) (i) National Integration Quota may be implemented in UG courses as per State Council / OU guidelines. | As clarified by the TSCHE there is no such quota followed by Govt. of Telangana |
| 2. | 3 (a) (iii) All departments to offer at least one Certificate Course. | All the departments have agreed to offer a Certificate Course from the academic year 2020-21. |
| 3. | 3 (c) (iv) Outreach programmes in English. | The department of languages has already organised an Outreach programme in association with NSS unit. More programmes were planned during the year 2020-21. |
| 4. | 3 (c)(v) 40% faculty to publish articles in UGC-CARE journals. | All the departments are working to ensure UGC-CARE Publications. IQAC & Research cell organised a three day Faculty Empowerment programme on "Research Capability building - A strategy to promote Research culture in Higher education" from 12-14th May '20. |
| 5. | 3 (d) Poor results in Chemistry. | Remedial classes and personal guidance are adopted to improve the results in Chemistry. |
| 6. | 3 (e) New Programmes : i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry) ii. B.Sc (Honours) with Data Science 3 (e) (iii) Data Science programme to be offered over a period of four years | i) The syllabus is approved by the respective Boards of Studies. ii) Board of Studies in Data Science is constituted and also approved the syllabus for the programme. Keeping in view the National Education Policy, Data Science Programme is designed for three years. Keeping in view the valuable suggestions of members the following value addition is made to the programme : a. Introduction of Project Work. b. Extensive syllabus is designed for the programme. |
| 7. | More time for project work. | Will be discussed with the concerned Heads of the Departments |



Bharatiya Vidya
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(Founded in 1938 by Kulapati Dr. K.M. Munshi)

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of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY

AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

23rd June 2020

501/BVC/ACM/2020

To

**Sub : 7th Academic Council Meeting of Bhavan's Vivekananda College,
Sainikpuri - Reg.**

Dear Sir/Madam,


The 7th (Seventh) Academic Council Meeting of Bhavan's Vivekananda College is scheduled on 25th June 2020 (Thursday) at 10.00 am through online mode.

The agenda for the meeting is as follows :

- (a) Approval of the Minutes of the 6th Academic Council Meeting held on 6th January 2020.
- (b) Consideration and approval of the decisions of the Boards of Studies of all the departments.
- (c) Consideration and approval of College Almanac 2020-21.
- (d) Admission schedule of 2020 - 21.
- (e) Consideration for approval of New Programmes :
 - i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)
 - ii) B.Sc (Honours) with Data Science
- (h) Any other points with the permission of the Chairman.

Thanking You,

Yours Sincerely


Prof. Y. Ashok
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

ACTION TAKEN REPORT FOR 6th ACADEMIC COUNCIL MEETING
(Presented during the 7th A.C.M)

| Sl.No. | Suggestions | Action Taken |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | National Integration Quota may be implemented in UG courses as per State Council / OU guidelines. | As clarified by the TSCHE there is no such quota followed by Govt. of Telangana |
| 2. | All departments to offer at least one Certificate Course. | All the departments have agreed to offer a Certificate Course from the academic year 2020-21. |
| 3. | Outreach programmes in English. | The department of languages has already planned Outreach programmes in English language in Govt. schools. |
| 4. | 40% faculty to publish articles in UGC-CARE journals. | All the departments are working to ensure UGC-CARE Publications. A training programme was organized to support the staff in this area. |
| 5. | Core results in Chemistry. | Remedial classes and personal guidance are adopted to improve the results in Chemistry. |
| 6. | <p>New Programmes :</p> <p>(i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)</p> <p>(ii) B.Sc (Honours) with Data Science</p> <p>(iii) Data Science programme to be offered over a period of four years</p> | <p>(i) The syllabus is approved by the respective Board of Studies.</p> <p>(ii) Board of Studies in Data Science is constituted and also approved the syllabus for the programme.</p> <p>(iii) Keeping in view the National Education Policy Data Science Programme is designed for three years. Keeping in view the valuable suggestions of members the following value addition is made to the programme :</p> <p>(a) Introduction of Project Work.</p> <p>(b) No. of credits are increased upto 156.</p> <p>(c) Extensive syllabus is designed for the programme.</p> |
| 7. | More time for project work. | |

**MINUTES OF THE 6th MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI, HELD ON 6th JANUARY 2020 AT 10.30 a.m.
IN THE COLLEGE PREMISES**

| <u>VI - 1.0</u> | <u>Members present:</u> | <u>Designation</u> | |
|------------------------|--------------------------------|-------------------------------------------------|------------------------------------------------------------|
| 1 | Prof. Y Ashok | Principal | Chairman |
| 2 | Prof. Appa Rao V | Dean, Faculty of Commerce | Member |
| 3 | Prof. Shivaraj | Dean, Faculty of Science | Member |
| 4 | Prof. Karunaker A | Dean, Faculty of Arts | Member |
| 5 | Prof. P S N Reddy | Retd. Professor, Osmania University, Hyd | Member |
| 6 | Prof. M Gopal Reddy | Retd. Professor, Osmania University, Hyd | Member |
| 7 | Dr. Madhumita Bhattacharjee | Head, Dept. of Chemistry | Member |
| 8 | Dr. K Sreelatha Reddy | Head, Dept. of Commerce | Member |
| 9 | Dr. K Vasudeva Rao | Head, Dept. of Maths & Statistics | Member |
| 10 | Dr. K Anuradha | Head, Dept. of Microbiology | Member |
| 11 | Mrs. KVB Saraswathi Devi | Head, Dept. of Computer Science | Member |
| 12 | Dr. A Sai Padma | Head, Dept. of Biochemistry | Member |
| 13 | Dr. N S Chakravarthy | Head, Dept. of Management Studies | Member |
| 14 | Dr. G Kondal Reddy | Physical Director | Member |
| 15 | Dr. Seema Ghosh | Head, Dept. of Economics & Co-ordinator - BA | Member |
| 16 | Mr. P R Venugopal | Asst. Professor, Dept. of Commerce | Member |
| 17 | Mrs. G S Mini | Asst. Professor, Dept. of Maths & Stats. | Member |
| 18 | Dr. J Sarada | Asst. Professor, Dept. of Microbiology | Member |
| 19 | Dr. M V S Mahendra | Associate Professor, Dept. of Mgmt. Studies | Member |
| 20 | Dr. GSRKV Choudhary | Asst. Professor, Dept. of Physics & Electronics | Representative- Dept of Physics & Electronics |
| 21 | Dr. B Kalpana | Asst. Professor, Dept. of Genetics & Biotech. | Representative -Dept of Genetics & Biotechnology |
| 22 | Mr. Bibhudendu Das | Lecturer, Dept. of Political Science | Special Invitee |
| 23 | Mr. Shiva Trishul | Lecturer, Dept. of Mass Communication | Special Invitee |
| 24 | Ms. PNL Srilalitha | M.Sc (Microbiology) II Yr | Student Representative |
| 25 | Ms. Madhuri Mathur | Lecturer in English, Dept. of Languages | Member Secretary & Representative Dept. of Languages |

VI - 2.0 Agenda for discussion:

- (a) Approval of the Minutes of the 5th Academic Council Meeting held on 6th May 2019.
- (b) Approval of Minutes of Standing Committee Meeting held on 17th July, 2019
- (c) Brief on College activities.
- (d) Consideration and approval of the decisions of the Boards of Studies of all the departments.

- (e) Commencement of new programmes during 2020-21 :
 - i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)
 - ii) B.Sc (Honours) (Data Analytics).
- (f) Examination related matters:
 - i) Conduct of backlog examinations during odd semester.
 - ii) Conversion factor for CGPA.
- (g) Briefing on NAAC Re-accreditation.
- (h) Any other points with the permission of the Chairman.

Prof. Y Ashok, Principal and Chairman, Academic Council, welcomed all the members to the 6th meeting of the Academic Council. The newly inducted members then introduced themselves.

VI - 3.0: The members of the council discussed the items in the Agenda and **RESOLVED** as follows:-

(a) Approval of the minutes of the 5th Academic Council Meeting:

Minutes of the 5th Academic Council Meeting held on 06 May, 2019 were unanimously approved.

The Action Taken Report (ATR) was presented by the Principal.

The following suggestions were given:

- i) **National Integration Quota** - This may be implemented in UG courses as per State Council / OU guidelines.
- ii) **Programme Structure** - An autonomous college may deviate from the university syllabus to the extent of 20% within the basic programme structure followed by the parent university.
- iii) **Certificate Courses** - These may be courses that offer hands on experience instead of theory alone. The Academic Council resolved to recommend to all departments to offer at least one Certificate Course

(b) Approval of the minutes of the Standing Committee Meeting:

Minutes of the Standing Committee Meeting held on 17th July, 2019 were unanimously approved.

The Action Taken Report (ATR) was presented by the Principal.

(c) Brief on College Activities - : The Principal gave a power point presentation on the College activities held up till December 2019 .:

The following suggestions were given:

- (i) Details of Papers published / presented in conferences may be recorded department-wise.

- (ii) *The fact that the Dept. of Management Studies of the college has submitted a proposal to Osmania University for recognition as a Centre for conducting research leading to Ph.D degree may be recorded.*
 - (iii) *Result analysis for UG Programmes may be presented faculty-wise, that is, percentage may be calculated separately for Commerce, Physical Sciences, Life Sciences, Management and Humanities.*
 - (iv) *Outreach programmes for school teachers may be organized by Department of Languages, especially English.*
 - (v) *Resolved that atleast 40% faculty in each department publishes articles in UGC-CARE journals.*
 - (vi) *The Principal may, on behalf of the Academic Council, send congratulatory messages to the faculty members who have won awards during the academic year 2019-20.*
- (d) **Consideration and approval of the decisions of the Boards of Studies of all the departments:**

The decisions of the Boards of Studies meetings of all departments are approved.

The members expressed concern regarding poor results in Chemistry and suggested that an in-depth analysis may be made to identify the root cause and initiate necessary corrective action.

(e) **Commencement of new programmes during 2020-21:**

Two new programmes are proposed to be introduced from 2020-21 academic session. These are –

- (i) *B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)*
- (ii) *B.Sc (Honours) (Data Science)*

Resolution :

The programmes are approved in principle. The details of syllabus and programme structure for the entire period of study, along with the recommendations of the respective Boards of Studies, may be presented to the Academic Council / Standing Committee of the Academic Council for consideration and approval before commencement of the programmes.

The members made the following suggestions in this context:

- (i) *A Programme should be named in accordance with the nomenclature approved by UGC.*
- (ii) *An 'Honours' degree programme should be distinctive and reflect higher value than the regular degree programme in terms of the number of years of study, courses, curriculum, credits, project, research component etc.*
- (iii) *The college may offer the Honours programme as a four year degree programme with an exit option at the end of three years. The fourth year is devoted to internship / research project, as recommended in the National Education Policy - 2019.*

Suggestion :

Head, Department of Biochemistry, suggested that Nutrition & Dietetics course may be considered as the workload of Department of Biochemistry, as is the practice in the parent university (Osmania University).

(f) **Examination related matters:**

i) *Conduct of backlog examinations during odd semester:*

Resolutions:

(i) *Backlog exams in Odd Semesters may be conducted for odd semester backlogs of regular students from the next academic year (2020-21).*

(ii) *Conduct special examination in the paper(s) concerned for any student, if he/she missed it (them) in the regular schedule of examinations while participating in Sports / Games / NCC / NSS / co-curricular activities at National / International level, provided that*

The student concerned is representing the College in the event, made prior representation and obtained the approval of the Principal.

ii) *Conversion factor for CGPA:*

Resolution:

i) *Instead of converting the CGPA into percentage of marks, a letter may be issued separately, on request made by a student and payment of a nominal fee, mentioning the percentage of marks scored by the student. Such a letter should be signed jointly by the Principal and the Controller of Examination.*

(g) **Briefing on NAAC Re-accreditation :**

The principal informed the members that the process for NAAC Re-accreditation will start in June 2020 with the submission of IIQA in July 2020. The process of Re-Accreditation is expected to be completed by December 2020.

(h) **Any other points with the permission of the Chairman:**

(i) *The Principal sought approval of the council for introduction of one online course as a mandatory course for PG students and students of B.Com (HBA) and BCA.*

Resolution :

The proposal is approved, provided that the respective Boards of Studies have recommended.

(ii) *The student representative gave the following suggestions :*


(a) *Convocation may be conducted for passing out students.*

(b) *Students may be permitted more time for their project work.*

Resolution :

- (a) *The College being autonomous should conduct its own degree awarding ceremony for the outgoing students every year in consultation with the CoE of Osmania University.*
- (b) *The suggestion regarding more time for project work will be discussed in a meeting of the Heads of the Departments.*

As there were no other points for discussion the meeting ended at 2.45 pm. Chairman of Academic Council Prof. Y Ashok thanked all the members for sparing their valuable time and also giving good suggestions.


Prof. Y. Ashok
Chairman 29/1/20

Madhuri Mathur



विवेकानन्दा विद्या
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE **of Science, Humanities & Commerce**

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY

AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

28th December, 2019

501/BVC/ACM/2019

To

**Sub : 6th Academic Council Meeting of Bhavan's Vivekananda College,
Sainikpuri - Reg.**

Dear Sir/Madam,

The 6th (Sixth) Academic Council Meeting of Bhavan's Vivekananda College is scheduled on 6th January, 2020 (Monday) at 10.30 am in the Committee Room, MBA Block.

The agenda for the meeting is as follows :

- (a) Approval of the Minutes of the 5th Academic Council Meeting held on 6th May 2019 .
- (b) Approval of Minutes of Standing Committee Meeting held on 17th July, 2019
- (c) Brief on College activities.
- (d) Consideration and approval of the decisions of the Boards of Studies of all the departments.
- (e) Commencement of new programs during 2020-21 :
 - i) B.Sc (Microbiology, Nutrition & Dietetics, Chemistry)
 - ii) B.Sc (Honours) (Data Analytics).
- (f) Examination related matters :
 - i) Conduct of backlog examinations during odd semester.
 - ii) Conversion factor for CGPA.
- (g) Briefing on NAAC Re-accreditation.
- (h) Any other points with the permission of the Chairman.

Thanking You,

Yours Sincerely

Prof. Y. Ashok

PRINCIPAL
(Dr. Y. ASHOK)

PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

ACTION TAKEN REPORT FOR STANDING COMMITTEE MEETING
(Presented during the 6th ACM)

| Sl.No. | Suggestions | Action Taken |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 1. | Minutes of meetings of Academic Council and Governing Body of the college to be communicated to the Registrar and Dean, College Development Council, Osmania University | Communicated |
| 2. | Heads of Departments to take necessary action for implementation of revised CBCS syllabus and structure from 2020-21 academic session. | Communicated to Heads of Departments. |
| 3. | Recommend submission of application for Research Centre status for Department of Commerce. | Application has been submitted. |

ACTION TAKEN REPORT FOR 5th ACADEMIC COUNCIL MEETING
(Presented during the 6th ACM)

| Sl.No. | Suggestions | Action Taken |
|--------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Preparation of document with guidelines for instituting scholarships, including mention of IT exemption benefit for donors. | Document has been prepared. |
| 2. | Auditing of Semester End Examination question papers. | Audit of Examination Branch and audit of external question papers will be conducted in February 2020. Heads of Departments are advised to recommend panel for assessment of external question papers. |
| 3. | National Integration Quota of 5% may be implemented in the admission process. | No such quota exists in Osmania University (only non-local quota is available). |
| 4. | Program structure in terms of total credits should be in accordance with UGC/ OU guidelines. | This was discussed in the Standing Committee Meeting and will be implemented from the next academic year (2020-2021). |
| 5. | Each department may offer at least one certificate course. | New certificate courses have been introduced by some departments during 2019-20. |
| 6. | PG admissions (except MBA) can be made by the college based on ranks obtained by students in Telangana PG CET. | This could not be implemented due to technical reasons. |

BOOK



Bharatiya Vidya
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE **of Science, Humanities & Commerce**

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY

AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

590/SCM/BVC/2019

17 July' 2019

To

Sub: Standing Committee Meeting of the Academic Council of
Bhavan's Vivekananda College, Sainikpuri -reg.

Dear Sir,

The Meeting of the Standing Committee of the Academic Council of Bhavan's Vivekananda College is scheduled on 17th July, 2019 (Wednesday) at 3.00 p.m. in the Committee Room, MBA Block.

The agenda for the meeting is as follows:

- (a) Consideration of implementation of revised CBCS structure
- (b) Approval of decisions of Board of Studies meeting of English, Hindi and Statistics
- (c) Any other points with the permission of the chair.

Thanking you,

Yours Sincerely,

Prof. Y. Ashok

PRINCIPAL

(Dr. Y. ASHOK)

PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad – 500094
Autonomous College - Affiliated to Osmania University
(Accredited with 'A' grade by NAAC)

506/BVC/SCM/2019.

17 July 2019

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF ACADEMIC COUNCIL HELD ON 17 JULY 2019 AT 3.00 P.M IN COMMITTEE ROOM, MBA BLOCK

| | <u>Members Present</u> | <u>Designation</u> | |
|----|-----------------------------|--------------------------------------|------------------|
| 1 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 2 | Prof.K.Shankaraiah | Dean, Faculty of Commerce. OU, Hyd. | Member |
| 3 | Prof.Ch.Venkata Ramana Devi | Dean, Faculty of Science. OU, Hyd | Member |
| 4 | Prof.PSN Reddy | Retd., Professor, OU,Hyd | Member |
| 5 | Dr.K.Anuradha | Head, Dept. of Microbiology | Member |
| 6 | Mrs.B.Niraimathi | Head, Dept. of Physics & Electronics | Special Invitee |
| 7 | Dr.Madhumitha Bhattacharjee | Head, Dept. of Chemistry | " |
| 8 | Dr.Jyothi Nayar | Head, Dept. of Bot/Gen/Biotech. | " |
| 9 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce | " |
| 10 | Dr.K.Vasudeva Rao | Head, Dept. of Maths & Stats | " |
| 11 | Dr.C.Kameswari | Head, Dept. of Languages | " |
| 12 | Mrs.KVB Saraswathi Devi | Head, Dept. of Computer Science | " |
| 13 | Dr.A.Sai Padma | Head, Dept of Biochemistry | " |
| 14 | Dr.NS Chakravarthy | Head, Dept. of Business Mgt. | " |
| 15 | Dr.G. Kondal Reddy | Head, Dept. of Physical Education | " |
| 16 | Dr.Seema Ghosh | Head, Dept. of Economics | " |
| 17 | Mrs.Madhuri Mathur | Lecturer in English | Member Secretary |

I - Agenda for discussion:

- Consideration of implementation of revised CBCS structure
- Approval of decisions of Board of Studies meetings of English, Hindi and Statistics
- Any other points with the permission of the chair.

Prof. Y.Ashok, Principal of the College and Chairman of the Standing Committee welcomed all the members of the Council. He informed the members that since the agenda pertains to all the departments. Heads of all Departments have been invited to attend the meeting.

The Agenda items were then taken up for discussion. The members discussed the items in the Agenda and resolved as follows:-

I- (a) Consideration of implementation of revised CBCS structure

At the outset, the Principal briefed the committee about the admission process and the progress of the current academic session. He informed the committee that the admission process for the year 2019-20 was completed on 18 June 2019. The classes for the first year students commenced on 20th June, 2019. In view of these facts, the Principal sought the members' opinion on the possibility of implementing the revised syllabus with effect from 2019-20. The Principal also informed the members that the college has not received any official communication in this matter from the Telangana State Council for Higher Education or the University.

All the Heads of the Departments then informed the committee about the variation in the syllabus approved by their Boards of Studies and the revised CBCS syllabus. It was also noted that the revised syllabi of Physics, BCA, BBA, Economics, Mass Communication, Political Science, Hindi, Sanskrit, Telugu and French have not yet been uploaded on the Osmania University website.

Resolution: It was resolved to implement the revised CBCS structure and syllabi, mandatorily, with effect from 2020-21 academic session. The following reasons are the basis for this resolution:-

- a. The almanac of the 2019-20 session has already been approved by the Academic Council and Governing Body of the College and has also been communicated to the students.
- b. The college has completed one month of the current semester. Any change now in the syllabus /Programme structure will adversely affect the teaching and examination schedule
- c. The syllabi, as approved by the respective boards of studies, have been intimated to the students at the beginning of the session.
- d. The first internal test (CIA 1) of the college is scheduled from 21/8/19 to 23/8/ 2019.
- e. The academic departments require time to make necessary modifications in the syllabi to suit the specific requirements of the overall programme structure in the college and also to meet the UGC regulations for autonomous colleges.

Suggestions:-

- Minutes of the meetings of the Academic Council and Governing Body of the College may be communicated to the Registrar and Dean, College Development Council, Osmania University.
- All Heads of the Departments are hereby requested to take necessary action for the implementation of the revised CBCS syllabus and structure from 2020- 21 academic session.

I- (b) Approval of decisions of Board of Studies meetings of English, Hindi and Statistics

The decisions of the Board of Studies meeting of Statistics were presented by the Head, Dept. of Mathematics and Statistics.

The decisions of the Boards of Studies meetings of English and Hindi were presented by the Head, Dept. of Languages.

Resolution: The decisions of the Boards of Studies meetings of English, Hindi and Statistics are approved.

I - (c) Any other points with the permission of the chair.

The members recommended that all PG departments should apply for Research Centre status. The Principal informed the members that the Department of Microbiology already has a Research Centre status, while the Departments of Biochemistry and Management have applied for the Research Centre status.

Resolution: It is resolved to recommend submission of application for Research Centre status for the Department of Commerce.

The meeting ended with a vote of thanks by the Chairman of the council.


Prof. Y. Ashok
Chairman

Maadhavi Mathur

**MINUTES OF THE 5th MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI, HELD ON 6th MAY 2019 AT 10.30 a.m.
IN THE COLLEGE PREMISES**

V - 1.0 Members present:**Designation**

| | | | |
|----|-------------------------------------------|-----------------------------------------------|----------------------------------|
| 1. | <i>Air Cmde (Retd.) J L N Sastry, VSM</i> | <i>Vice Chairman, BVB</i> | <i>Special Invitee</i> |
| 2 | <i>Prof.Y.Ashok</i> | <i>Principal, BVC</i> | <i>Chairman</i> |
| 3 | <i>Prof.Ch. Venkata Ramana Devi</i> | <i>Dean, Faculty of Science, OU</i> | <i>Member</i> |
| 4 | <i>Prof.K. Shankaraiah</i> | <i>Dean, Faculty of Commerce, OU</i> | " |
| 5 | <i>Prof.V Padmavathi</i> | <i>Dean, Faculty of Arts, OU</i> | " |
| 6 | <i>Prof.P.S.N Reddy</i> | <i>Retd. Professor, OU, Hyd.</i> | " |
| 7 | <i>Prof.M.Gopal Reddy</i> | <i>Retd .Professor, OU,Hyd</i> | " |
| 8 | <i>Mrs.B.Niraimathi</i> | <i>Head, Dept. of Physics & Elects.</i> | " |
| 9 | <i>Dr.Madhumita Bhattacharjee</i> | <i>Head, Dept. of Chemistry</i> | " |
| | <i>Mrs. Mary Nygi</i> | <i>Lecturer in Chemistry</i> | <i>Represented</i> |
| 10 | <i>Dr.Jyothi Nayar</i> | <i>Head, Dept. of Genetics & Biotech.</i> | <i>Member</i> |
| 11 | <i>Dr.K.Sreelatha Reddy</i> | <i>Head, Dept. of Commerce</i> | " |
| 12 | <i>Dr.K.Vasudeva Rao</i> | <i>Head, Dept. of Maths and Stats</i> | " |
| 13 | <i>Dr.K.Anuradha</i> | <i>Head, Dept. of Microbiology</i> | " |
| 14 | <i>Mrs.K.V.B Saraswathi Devi</i> | <i>Head, Dept. of Comp.Science</i> | " |
| 15 | <i>Dr.A.Sai Padma</i> | <i>Head, Dept. of Biochemistry</i> | " |
| 16 | <i>Dr.C.Kameswari</i> | <i>Head, Dept.of Languages</i> | " |
| | <i>Dr.Sandhya Das</i> | <i>Lecturer in Hindi</i> | <i>Represented</i> |
| 17 | <i>Dr.N.S. Chakravarthy</i> | <i>Head, Dept. of Mgt. Studies</i> | <i>Member</i> |
| 18 | <i>Dr.G.Kondal Reddy</i> | <i>Head, Dept. of Physical Education</i> | " |
| 19 | <i>Mrs.M. Prasanna</i> | <i>Asst. Prof in Electronics</i> | " |
| 20 | <i>Dr.V.Venu Madhav</i> | <i>Associate Prof. in Mgt. Studies</i> | " |
| 21 | <i>Dr.S.P Sreedhar Bhattar</i> | <i>Lecturer in Microbiology</i> | " |
| 22 | <i>Mr.Shiva Trishul</i> | <i>Lecturer in Mass Comm.</i> | <i>Special Invitee</i> |
| 23 | <i>Mr. Bhibhudendu Das</i> | <i>Lecturer in Political Science</i> | " |
| 24 | <i>Ms.C Divya Darshini</i> | <i>Student Representative</i> | <i>Special Invitee (Student)</i> |
| 25 | <i>Mr.P Avinash</i> | <i>Student Representative</i> | " |
| 26 | <i>Ms.Madhuri Mathur</i> | <i>Lecturer in English</i> | <i>Member Secretary</i> |

V -2.0 Agenda for discussion:

- (a) *Approval of the minutes of the 4th Academic Council Meeting.*
(b) *Brief on College activities.*

- (c) Consideration and approval of the decisions of the Boards of Studies of all the departments.
- (d) College Almanac – 2019-20.
- (e) Admission Schedule for 2019-20.
- (f) Briefing on NAAC reaccréditation.
- (g) Autonomy/Examination related matters.
- (h) Proposal for consideration of Commencement of B.Com with Certified Management Accountant / B.Com with Business Analytics from 2019-20.
- (i) Any other points with the permission of the Chairman.

Air Cmde (Retd) J.L.N.Sastry VSM, Vice Chairman BVB, Sainikpuri Kendra welcomed all the members to the 5th meeting of the Academic Council. He informed the members of the Academic Council about the Management's decision to extend the services of Prof. Y Ashok by 2 years, upto June '21. All the members of the Academic Council welcomed the decision and congratulated Prof. Y Ashok.

Prof. Y.Ashok, Principal, thanked the Management for their confidence in him. He assured of his best services in his extended tenure.

V - 3.0: The members of the council discussed the items in the Agenda and **RESOLVED** as follows:-

(a) Approval of the minutes of the 4th Academic Council Meeting:

Minutes of the 4th Academic Council Meeting held on 16.4.2018 were unanimously approved.

The Action Taken Report (ATR) was presented by the Principal & Chairman to the members.

Resolution :

1. The proposed guidelines for selection of student representatives for the Academic Council are approved.
 - a. Academic merit
 - b. Good discipline
 - c. Recommendation of the concerned Head of the Department
 - d. By rotation, every year
 - e. UG III year and PG II year students will be eligible for selection
2. Guidelines for instituting scholarships are approved in principle.
 - a. For external donors: -
 - i. Corpus fund to be deposited
 - ii. Interest accrued on the corpus fund will be given as scholarship
 - b. Minimum scholarship amount will be Rs. 5000/-
 - c. Permanent staff may be permitted to give scholarships annually
 - d. The Vice-Chairman and Principal may waive the corpus deposit under exceptional circumstances
 - e. The existing scholarships will continue as they are

Suggestions:

- i) A detailed document with guidelines for instituting scholarships may be prepared and put up to the Standing Committee for approval.
- ii) IT exemption benefit for donors may be mentioned in the document.

b) Brief on College Activities - : The Principal gave a power point presentation on the College activities held during 2018-19.

- a) The college is awarded Star College Status by Department of Biotechnology (DBT), MHRD, Govt. of India. Under this scheme the college is sanctioned Rs.1.23 Crores for encouragement to science courses offered by various departments. Six departments of the college are covered under the scheme - Microbiology, Biochemistry, Chemistry, Computer Science, Mathematics & Statistics and Physics & Electronics.
- b) The college is ranked below 200 (151 to 200) in the country by National Institutional Ranking Framework for the year 2019. This is the second consecutive year with same ranking for the college.
- c) Proposal - Grace marks for Sports students vide Osmania University Order No.958/M/Acad./2015 dated 16.06.2018

Resolution :

Order No.958/M/Acad./2015 dated 16.06.2018 of Osmania University regarding grace marks for sports students will be adopted as it is from the batch of students who have appeared for Semester End Examinations in March/April 2019. Any modifications/clarifications proposed may be put up to the Standing Committee for approval.

Suggestions :

- i) Auditing of Semester End Examination question papers may be conducted to gauge the standard of questions by external subject experts.
- ii) National Integration quota of 5% may be implemented in the admission process after obtaining necessary information from Osmania University.
- iii) An optional course in Defence Studies may be considered for introduction from the academic year 2020-21 depending on the feasibility.

(c) Consideration and approval of the decisions of the Boards of Studies of all the departments :

The Boards of Studies meetings for Statistics, English & Hindi could not be conducted due to the delay in finalization of nominee from the university.

The decisions of the Boards of Studies meetings of all departments (except Statistics, English & Hindi) are approved with the following suggestions.

Suggestions :

- i) Programme structure in terms of total credits should be in accordance with the UGC/OU guidelines.
- ii) In case any changes in the syllabi are announced by Osmania University by 16th May 2019, they may be incorporated in the BVC syllabi and approval of revised syllabi will be taken by circulation to members of Academic Council.
- iii) It is suggested that all departments may offer atleast one certificate course. The certificate courses offered by the various departments/college are as follows :

| Sl.No. | Name of the Certificate Course | Department/College |
|--------|---------------------------------------|--------------------|
| 1. | Resume writing | CGPC |
| 2. | CRT Classes | CGPC |
| 3. | Yoga Classes | BVC |
| 4. | Photography | BVC |
| 5. | Data Analysis with SPSS | Maths & Statistics |
| 6. | R-Programming | Mathematics |
| 7. | Computer Networking and Protocols | Computer Science |
| 8. | Cheminformatics | Chemistry |
| 9. | Training Programme on "PHP and MySQL" | Computer Science |
| 10. | Baking Classes | BVC |
| 11. | Basics on Western Dance Forms | BVC |
| 12. | Securities Market Proficient | BVC |

(d) College Almanac- 2019-20 :

Resolution : It is resolved to approve the college almanac for the year 2019-20 as follows :

ACADEMIC ALMANAC FOR THE YEAR 2019-2020

| Month | Activities | Date |
|-------|----------------------------------------------------|----------------------|
| June | Reopening after summer vacation | 03/06/2019 |
| | Admissions for UG I year | 07/06/19 to 18/06/19 |
| | Commencement of classes-UG Sem III & V; PG Sem III | 10/06/2019 |
| | Induction programme for UG I Year | 20/06/2019 |
| | Commencement of UG I Year Semester I classes | 21/06/2019 |

| | | |
|-----------|-------------------------------------------------------------------------|-----------------------|
| August | First Internal Exam Sem I, III & V-UG; PG Sem III | 22/08/19 to 24/08/19 |
| October | Last Teaching Day for Sem-I/III/V - UG; PG Sem III | 04/10/2019 |
| | Second Internal Exam Sem I, III & V-UG ; PG Sem III | 10/10/19 to 12/10/19 |
| | SEE -Practical Sem I/III / V- UG; PG Sem III | 14/10/19 to 24/10/19 |
| | SEE- Theory Sem I/III / V- UG; PG Sem III | 21/10/19 to 14 /11/19 |
| December | Declaration of Odd Semester Results UG and PG | 11/12/19 to 16/12/19 |
| November | Commencement of classes Sem II, IV & VI - UG ; PG Sem IV | 18/11/2019 |
| January | First Internal Exam Sem-II, IV & VI - UG and PG Sem IV | 23/01/20 to 25/01/20 |
| March | Last teaching day for Semester-II , IV & VI-UG and PG Sem IV | 02/03/2020 |
| | Second Internal Examinations Sem II, IV & VI - UG and PG Sem IV | 05/03/20 to 07/03/20 |
| | SEE - Theory Sem II, IV & VI -UG and PG Sem IV | 11/03/20 to 04/04/20 |
| April/May | SEE- Practical -Sem II, IV & VI - UG and PG Sem IV | 06/04/20 to 18/04/20 |
| | Declaration of Even Semester Results UG and PG | 14/05/20 to 18/05/20 |
| June | Reopening after summer vacation | 01/06/2020 |
| | Commencement of classes UG Semester III/ V and PG Semester III classes. | 08/06/2020 |

(e) Admission Schedule for 2019-20 :

Resolution : It is resolved to approve the UG Admission Schedule for the year 2019-20 as follows :

- | | |
|-------------------------------------------------------|--------------------------|
| 1. Sale and registration of application for UG I year | 13-05-2019 to 03-06-2019 |
| 2. Admission Phase I | 07-06-2019 to 11-06-2019 |
| 3. Admission Phase II | 12-06-2019 to 14-06-2019 |
| 4. Spot Admissions | 18-06-2019 |

Suggestion :

The proposal for PG Admissions (except MBA) by the college – The Academic Council suggested that the college can make its own PG admissions if they desire. However the criteria for admissions must be based on ranks obtained by students in Telangna PG CET.

(f) Briefing on NAAC Reaccreditation :

The Academic Council was briefed on the status of NAAC Reaccreditation of the college. It was informed that the existing Accreditation (A Grade) is extended by NAAC till December 2020. The college will apply for NAAC reaccreditation before the completion of the extended cycle.

(g) Autonomy / Examination related matters :

Issue of award of ranks where more than one student gets the same CGPA : It is resolved that the Ranks will be awarded to the students on the basis of the total aggregate marks obtained in all the semesters.

(h) Proposal for consideration of Commencement of B.Com with Certified Management Accountant / B.Com with Business Analytics from 2019-20.


Resolution :


A new programme, B.Com (Business Analytics), is proposed in lieu of one section of B.Com (Reg) from the academic year 2019-20. The Academic Council resolved to recommend the commencement of B.Com (Business Analytics) with an intake of 60 students from the academic year 2019-20 subject to approval by the Governing Body and restriction of credits to 150 only. The programme may be offered as an interdisciplinary programme with Commerce Department as the Nodal Department, and departments of Mathematics, Statistics, Computer Science and Management as participatory departments.

The admission to B.Com (Business Analytics) will be made through an entrance test which will be conducted by the Department of Commerce, BVC.

(i) Any other points with the permission of the Chairman :

As there were no other points for discussion the meeting ended at 2.30 pm. Chairman of Academic Council Prof. Y Ashok thanked all the members for sparing their valuable time and also giving very good suggestions.


Prof. Y. Ashok
Chairperson


Madhuri Mathur



Bharatiya Vidya
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE

of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY
AUTONOMOUS COLLEGE

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

590/BVC/ACM/2019

29th April, 2019

To

**Sub : 5th Academic Council Meeting of Bhavan's Vivekananda College,
Sainikpuri - Reg.**

Dear Sir/Madam,

The 5th (Fifth) Academic Council Meeting of Bhavan's Vivekananda College is scheduled on 6th May, 2019 (Monday) at 10.30 am in the Committee Room, MBA Block.

The agenda for the meeting is as follows :

- (a) Approval of the Minutes of the 4th Academic Council Meeting.
- (b) Brief on College activities.
- (c) Consideration and approval of the decisions of the Boards of Studies of all the departments.
- (d) College Almanac - 2019-20.
- (e) Admissions schedule for 2019-20.
- (f) Briefing on NAAC Re-accreditation.
- (g) Autonomy/Examination related matters.
- (f) Proposal for consideration of Commencement of B.Com with Certified Management Accountant / B.Com with Business Analytics from 2019-20.
- (g) Any other points with the permission of the Chairman.

Thanking You,

Yours Sincerely

Prof. Y. Ashok
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

**MINUTES OF THE 4th MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI, HELD ON 16 APRIL' 2018 AT 2.30 p.m.
IN THE COLLEGE PREMISES**

| <u>IV - 1.0</u> | <u>Members present:</u> | <u>Designation</u> | |
|------------------------|--------------------------------|-----------------------------------|---------------------------|
| 1 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 2 | Prof.Ch. Venkata Ramana Devi | Dean, Faculty of Science,OU | Member |
| 3 | Prof.K. Shankaraiah | Dean, Faculty of Commerce,OU | " |
| 4 | Prof.V Padmavathi | Dean, Faculty of Arts, OU | " |
| 5 | Prof.P.S.N Reddy | Retd. Professor, OU, Hyd. | " |
| 6 | Prof.M.Gopal Reddy | Retd. Professor, OU,Hyd | " |
| 7 | Mrs.B.Niraimathi | Head, Dept. of Physics & Elects. | " |
| 8 | Dr.Madhumita Bhattacharjee | Head, Dept. of Chemistry | " |
| 9 | Dr.Jyothi Nayar | Head, Dept. of Genetics &Biotech. | " |
| 10 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce | " |
| 11 | Dr.K.Vasudeva Rao | Head, Dept. of Maths and Stats | " |
| 12 | Dr.K.Anuradha | Head, Dept. of Microbiology | " |
| 13 | Mrs.K.V.B Saraswathi Devi | Head, Dept. of Comp.Science | " |
| 14 | Dr.A.Sai Padma | Head, Dept. of Biochemistry | " |
| 15 | Dr.C.Kameswari | Head, Dept.of Languages | " |
| 16 | Dr.N.S. Chakravarthy | Head, Dept. of Mgt. Studies | " |
| 17 | Dr.G.Kondal Reddy | Head, Dept. of Physical Education | " |
| 18 | Dr.Seema Ghosh | Head, Dept. of Economics | " |
| 19 | Mrs.M. Prasanna | Asst. Prof in Electronics | " |
| 20 | Mrs.N.Padmalata | Asst. Prof in Commerce | " |
| 21 | Dr.V.Venu Madhav | Associate Prof. in Mgt. Studies | " |
| 22 | Dr.S.P Sreedhar Bhattar | Lecturer in Microbiology | " |
| 23 | Ms. Sakshi Yadav | Lecturer in Mass Comm. | Special Invitee |
| 24 | Mr. Bhibhudendu Das | Lecturer in Political Science | " |
| 25 | Ms.Manvi Kansal | Student Representative | Special Invitee (Student) |
| 26 | Mr.Shlok Jain | Student Representative | " |
| 27 | Ms.Madhuri Mathur | Lecturer in English | Member Secretary |

IV -2.0 **Agenda for discussion:**

- (a) Approval of the minutes of the 3rd Academic Council Meeting and the Standing Committee meeting.
- (b) Brief on College activities.
- (c) Consideration and approval of the decisions of the Boards of Studies.
- (d) College Almanac.
- (e) Admission Schedule for 2018-19.

- (f) Consideration of privileges in evaluation and examination fee for Divyangans (based on Govt. Order).
- (g) Briefing on NAAC reaccreditation.
- (h) Briefing on Scholarships.
- (i) Autonomy/Examination related matters.
- (j) Constitution of Standing Committee of the Academic Council.
- (k) Consideration of norms for Selection of Student Representative in the Academic Council.
- (l) Any other points with the permission of the Chairman.

At the outset, Prof. Y.Ashok, Principal of the College and Chairman of the Academic Council, welcomed all the members of the Academic Council.

IV - 3.0: The members of the council discussed the items in the Agenda and **RESOLVED** as follows:-

(a) Approval of the minutes of the 3rd Academic Council Meeting and the Standing Committee meeting:

Minutes of the 3rd Academic Council Meeting held on 18.4.2017 and Minutes of the Standing Committee Meeting held on 24th July 2017 are unanimously approved.

The Principal presented the Action Taken Report (ATR) to the members. The following suggestion was made on the basis of the ATR:

- i) Professional Service Centre to be made a part of the Career Guidance and Placement Cell (CGPC).

b) Brief on College Activities: The Principal gave a power point presentation on the College activities held during 2017-18.

The members expressed appreciation for the commendable achievements made by the college.

The Council specially congratulated the Management, Principal and all Staff members for being one among the three colleges in Telangana within top 200 ranks in the NIRF ranking.

(c) Consideration and approval of the decisions of the Boards of Studies :

The Principal informed the Academic Council that Boards of Studies meetings of all the departments, except Department of Political Science, were conducted between 22nd March 2018 and 5th April 2018.

The Board of Studies meeting for Political Science could not be conducted as the nomination from the University has not been finalized.

Resolutions :

i) The Academic Council resolved to approve all the decisions of the Boards of Studies of the respective departments, except Department of Political Science. The meeting of Board of Studies of Dept. of Political Science could not be held due to non availability of OU nominee.

ii) Decisions of the Board of Studies of Political Science will be put up to the Standing Committee or the next Academic Committee meeting for approval.

iii) Academic Council authorized the Principal to reconstitute Internal Quality Assurance Cell (IQAC) and all the Boards of Studies as per revised UGC guidelines. Reconstitution of all Boards of Studies is required as their three year term is completed. Members suggested to include a student in all the Boards of Studies of the concerned department.

Suggestion : Syllabi of all courses must be uploaded on the College website.

(d) College Almanac :

Dr. Jyothi Nayar, Academic Coordinator, presented the College Almanac to the Council.

Resolution : The almanac is approved with the following suggestions:

- a) The date of declaration of result may be included in the College Almanac.
- b) The academic schedule and the examination schedule may be merged into a single almanac.
- c) Examination dates, if possible, may be fixed in such a way so as to avoid clash with dates of major Sports events at university/national/international level.

(e) Admission Schedule for 2018-19 : The following schedule is proposed for admission to Under Graduate courses for the academic year 2018-19 :

| | |
|-------------------------------------------------------|--------------------------|
| 1. Sale and registration of application for UG I year | 03-5-2018 to 02-06-2018 |
| 2. Admission Phase I | 07-06-2018 to 12-06-2018 |
| 3. Admission Phase II | 13-06-2018 to 16-06-2018 |
| 4. Spot Admissions | 18-06-2018 |

Resolution : Admission Schedule for the year 2018-19 is approved.

(f) Consideration of privileges in evaluation and examination fee for Divyangans (based on Govt. Order)

Resolution: It is resolved to implement the contents of OU Circular No.3145/D/2011/ACAD III dated 26.03.2011 for Divyangans, waiving examination fee and reduction of pass marks.

(g) Briefing NAAC Reaccreditation :

The Principal briefed the Academic Council on preparation for NAAC Reaccreditation. He informed the Council that the SSR will be submitted in the next window which is likely to open in May/June. The preparation started in September 2017 by formation of Committees for the seven Criteria. Each Criteria Committee is coordinated by the Head of the Department. In addition, a Committee is formed for Screening the content of the Criteria reports and another Committee for document verification and uploading. A Committee is formed for making the Self Study Report with the content finalized by an Expert Committee under the guidance Prof. P.S.N Reddy.

(h) Briefing on Scholarships:

Principal briefed the Council about the existing scholarships/awards offered to students/faculty.

Resolution :

- i) All the existing sponsored scholarships will continue.
- ii) Guidelines to be formulated for instituting any future scholarships. These will be put up to the Academic Council for approval.

(i) Autonomy/Examination related matters :

The college made the following proposals for approval :

(a) To avoid division of papers into Part I, Part II etc. as followed by Osmania University.

(b) Privileges for Sports students as per OU order No.958/M/Acad.1/2015, dated.16.06.2015.

(c) Amendment to examination manual – UG & PG practical exams to be conducted for 25 marks with one credit from the batch of students admitted in 2018-19.

(d) All courses in Science programmes to have four units and three credits in B.Sc final year.

Resolution :

- i) All proposals, except point(b) – privileges for sports students - are approved.
- ii) Privileges for sports students will be referred to the Standing Committee with more inputs from the Physical Director.

(j) Constitution of the Standing Committee of the Academic Council.

The Principal informed the Council that with respect to the recommendation of the Academic council (Third AC meeting, held on 18 April 2017) a Standing Committee of Academic Council has been constituted as follows:-

| | |
|-----------------------------------------------------------------------------|------------------|
| Principal, BVC | Chairperson |
| Dean of Science/Commerce/ Arts, OU | Member |
| One external member from Academic Council (Nominated by the Chairman) | Member |
| One internal member (Nominated by the Chairman) | Member |
| Member Secretary | Member Secretary |

The Standing Committee will look into any special issues and matters that warrant immediate attention and are referred to it by the Chairperson, from time to time.

Resolution : *The Constitution of the Standing Committee of the Academic Council is approved.*

(k) Consideration of norms for Selection of Student Representative in the Academic Council :

Suggestion : *Specific criteria may be fixed for Selection of Student Representatives*

Resolution : *Specific criteria for Selection of Student Representatives will be fixed and put up to the Standing Committee for approval.*

(l) Any other points with the permission of the Chairman :

Dr. K Anuradha, Co-ordinator, Research, Consultancy and Extension, presented the Research Policy of the college to the Council for approval.

Resolution : *The Research policy of the college is approved.*


General Suggestions :

i) *The number of Arts courses in the college may be increased.*

ii) *Dean, Faculty of Commerce, suggested that Programmes/Seminars should be designed in such a way that they give credit to participants. For example, International Seminar should be organized for three days, National Seminar for two days and State Seminar for One day.*

iii) *Dr. Madhumitha Bhattacharjee presented a report on the Feedback from various stakeholders. The Academic Council after deliberations on the report, resolved to approve the action taken report on feedback from all stakeholders.*

The meeting ended with a vote of thanks by the Member Secretary of the Academic Council.


Prof. Y. Ashok
Chairperson

16/7



Bharatiya Vidya
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE

of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY
AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

590/ACM/BVC/2018

Date :
12 Apr' 2018

To

Sub: 4th Academic Council Meeting of Bhavan's
Vivekananda College, Sainikpuri -reg.

Dear Sir/Madam,

The 4th (Fourth) Academic Council Meeting of Bhavan's Vivekananda College is scheduled on 16th April, 2018 (Monday) at 2.30 p.m. in the Committee Room, MBA Block.

The agenda for the meeting is as follows:

- (a) Approval of the Minutes of the 3rd Academic Council Meeting and the Standing Committee Meeting.
- (b) Brief on College activities
- (c) Consideration and approval of the decisions of the Boards of Studies.
- (d) College Almanac
- (e) Admissions schedule for 2018-19
- (f) Consideration of privileges in evaluation and examination fee for Divyangans (based on Govt. order)
- (g) Briefing on NAAC Re-accreditation
- (h) Briefing on Scholarships
- (i) Autonomy/Examination related matters
- (j) Constitution on Standing Committee of the Academic Council
- (k) Consideration of norms for Selection of Student Representative in the Academic Council
- (l) Any other points with the permission of the Chairman

Thanking you,

Yours Sincerely,

Prof.Y.Ashok
PRINCIPAL

Chairman, Academic Council

ACADEMIC COUNCIL MEMBERS - 2016

| S.NO. | Names of the Members | Designation |
|-------|-----------------------------|-----------------------------------------|
| 1 | Prof.Y.Ashok | Principal, BVC |
| ✓ 2 | Prof.B.Yadava Raju | Dean, Faculty of Arts, OU, Hyd. |
| ✓ 3 | Prof.Laxman Gaddam | Dean, Faculty of Commerce. OU, Hyd. |
| ✓ 4 | Prof.V.Uma | Dean, Faculty of Science, OU, Hyd |
| ✓ 5 | Prof.PSN Reddy | Former Professor, OU,Hyd |
| 6 | Mr.PV Raghu | Vice-President, First American Pvt.Ltd. |
| 7 | Prof.M.Gopal Reddy | Former Professor, OU,Hyd |
| 8 | Prof.Sachidananda Mohanty | Professor, University of Hyderabad |
| 9 | Mrs.B.Niraimathi | Head, Dept. of Physics & Electronics |
| 10 | Dr.Madhumitha Bhattacharjee | Head, Dept. of Chemistry |
| 11 | Dr.Jyothi Nayar | Head, Dept. of Bot/Gen/Biotech. |
| 12 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce |
| 13 | Dr.K.Vasudeva Rao | Head, Dept. of Maths & Stats |
| 14 | Dr.K.Anuradha | Head, Dept. of Microbiology |
| 15 | Mrs.KVB Saraswathi Devi | Head, Dept. of Computer Science |
| 16 | Dr.A.Sai Padma | Head, Dept of Biochemistry |
| 17 | Dr.C.Kameswari | Head, Dept .of Languages |
| 18 | Dr.NS Chakravarthy | Head, Dept. of Business Mgt. |
| 19 | Dr.G. Kondal Reddy | Head, Dept .of Physical Education |
| 20 | Mr.Bibhudhendu Das | Head, Dept. Political Science |
| 21 | Mrs.M.Prasanna | Lecturer in Electronics |
| 22 | Mrs.N.Padmalatha | Lecturer in Commerce |
| 23 | Dr.V.Venu Madhav | Lecturer in Business Mgt. |
| 24 | Dr.S.P. Sreedhar Bhattar | Lecturer in Microbiology |
| 25 | Ms. Sakshi Yadav | Lecturer in Mass Communication. |
| 26 | Mrs.Madhuri Mathur | Member Secretary |

Academic Council meeting - 18/11/16
Governing body meeting - 19/11/16

ACTION TAKEN REPORT FOR 3rd ACM
(Presented during 4th Academic Council Meeting)

| Sl. No. | Suggestion | Action Taken |
|---------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Provision for Photo and Aadhar Card No.on the consolidated Marks Memorandum | Photo will be included in the consolidated marks memo from the batch of 2018-19. However, all the semester marks memos are already printed with Aadhar card Nos. |
| 2. | Introduction of online courses (MOOCS) in the curriculum | The college is proposing to undertake workshop for faculty on MOOCS in June 2018. Prof.K.Srinivas from National Institute of Educational Planning and Administration (NIEPA) as agreed to conduct the workshop. |
| 3. | Registration for National Digital Library and providing access to faculty and students. | College registered for National Digital Library with access to faculty and students. |
| 4 | Industrial study to be offered as an alternatives in course design in semester VI | Many courses like B.Com.(H), BCA, BBA, B.Sc., MBA & M.Sc. have introduced industry related project work as part of the curriculum. |
| 5 | Awareness to be created among students for Research and Civil services as a career | The college is commencing Professional Services Centre from the academic year 2018-19 |
| 6. | Academic Manual to be finalized and placed for approval before Standing Committee of the Academic Council | A manual has been approved by the standing committee. |
| 7. | Documents of field visits must be maintained | Field visits are being documented |
| 8. | Formulation of rules for providing Xerox copies of examination answer scripts | The college is introducing the system of providing xerox copies of Answer scripts from the examinations of March/April 2018. The Controller of Examinations, Osmania University is providing guidelines for the same. |
| 9. | Norms for selection of student representative in the Academic Committee | Norms for selection of student representative are presented for consideration and approval of the Academic Council. |
| 10. | Formal Constitution of the Standing Committee of the Academic Council | Constitution of the Selection Committee and the Academic Council has been formalized for consideration and approval of the Academic Council. Formal orders will be issued after the approval of the Academic Council. |

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE ACADEMIC COUNCIL OF BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND COMMERCE, SAINIKPURI, HELD ON 24th JULY 2017 AT 3.00 P.M IN COMMITTEE ROOM, MBA BLOCK, BVC

| I-1.0 | <u>Members present:</u> | <u>Designation</u> | |
|--------------|--------------------------------|------------------------------------|------------------|
| i) | Prof. Y Ashok | Principal, BVC | Chairman |
| ii) | Prof. B Shanker | Dean, Faculty of Science, OU | Member |
| iii) | Prof. PSN Reddy | Retd. Professor, OU, Hyd. | " |
| iv) | Dr. K Vasudeva Rao | Head, Dept. of Maths and Stats | " |
| v) | Dr. N S Chakravarthy | Head, Dept. of Mgt. Studies | " |
| vi) | Dr. K Anuradha | Head, Dept. of Microbiology | " |
| vii) | Dr. JyothiNayar | Head, Dept. of Genetics & Biotech. | Special Invitee |
| viii) | Mrs. MadhuriMathur | Lecturer in English | Member Secretary |

I-2.0 Agenda for discussion:

- (a) Consideration and approval of Academic Manual
- (b) Review of Grade Point System
- (c) Any other point with the permission of the Chair

At the outset, Prof. Y. Ashok, Principal of the College and Chairman of the Standing Committee, welcomed all the members and informed them that the College has settled down fairly well in the autonomous system.

I-3.0 The members of the Council discussed the items in the Agenda and **RESOLVED** as follows:

Item I-3.0(a): Consideration and approval of Academic Manual

The Academic Manual was presented by Dr. Jyothi Nayar, Academic Coordinator, BVC, for consideration and approval by the Standing Committee.

It may be noted that all subjects with credits will be taken into consideration for calculation of CGPA and SGPA

Resolution: The Academic Manual is approved.

Item I-3.0 (b): Review of Grade Point System

Under the Choice Based Credit System the College has followed the Osmania University Grade Point System (PG) for the batches mentioned below :

PG courses : 2 batches – 2016-18 & 2017-19

UG Courses : 1 batch – 2016-19

| Range of Marks | Grade | Grade Point |
|----------------|--------|-------------|
| 90 to 100 | O | 9.0 – 10 |
| 80 to <90 | A | 8.0 – 8.9 |
| 70 to <80 | B | 7.0 – 7.9 |
| 60 to <70 | C | 6.0 – 6.9 |
| 50 to <60 | D | 5.0 – 5.9 |
| 40 to <50 | E | 4.0 – 4.9 |
| Less than 40 | F | 0 |
| Absent | Absent | -- |

A single digit Grade Point System, as approved in the Examination Manual, will be adopted for both UG & PG courses w.e.f. 2017 & 2018 respectively.

| Range of % of Marks | Grade Letter | Grade Point |
|-------------------------|--------------|-------------|
| ≥ 90 to ≤ 100 | O | 10 |
| ≥ 80 to < 90 | A | 9 |
| ≥ 70 to < 80 | B | 8 |
| ≥ 60 to < 70 | C | 7 |
| ≥ 50 to < 60 | D | 6 |
| ≥ 40 to < 50 | E | 5 |
| < 40 | F | 0 |
| Absent | Ab | . |

Resolutions: (1) The Grade Point System with range of points will be followed for the present batch of students.

(2) A single digit Grade Point System, as approved in the Examination Manual, will be adopted for all the batches of UG & PG students admitted from 2017.

(3) The pass marks for practical exams will be 50% for PG courses and 40% for UG courses w.e.f 2017.

The meeting ended with a vote of thanks by the Member-Secretary of the Standing Committee.



Prof.Y.Ashok
Chairman, Academic Council &
Principal, BVC

**MINUTES OF THE 3rd MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI, HELD ON 18 APRIL' 2017 AT 11.00 a.m.
IN THE COLLEGE PREMISES**

| <u>III - 1.0</u> | <u>Members present:</u> | <u>Designation</u> | |
|------------------|----------------------------|---------------------------------------------|------------------|
| 1 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 2 | Prof.B Shanker | Dean, Faculty of Science,OU | Member |
| 3 | Prof.Laxman Gaddam | Dean, Faculty of Commerce,OU | " |
| 4 | Prof.B Yadava Raju | Dean, Faculty of Arts, OU | " |
| 5 | Mr.PV.Raghu | Executive Director,First American Pvt. Ltd. | " |
| 6. | Prof.PSN Reddy | Retd. Professor, OU, Hyd. | " |
| 7. | Prof.M.Gopal Reddy | Retd .Professor, OU,Hyd | " |
| 8. | Mrs.B.Niraimathi | Head, Dept. of Physics & Elects. | " |
| 9 | Dr.Madhumita Bhattacharjee | Head, Dept. of Chemistry | " |
| 10 | Dr.Jyothi Nayar | Head, Dept. of Genetics &Biotech. | " |
| 11 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce | " |
| 12 | Dr.K.Vasudeva Rao | Head, Dept. of Maths and Stats | " |
| 13 | Dr.K.Anuradha | Head, Dept. of Microbiology | " |
| 14 | Mrs.KVB Saraswathi Devi | Head, Dept. of Comp.Science | " |
| 15 | Dr.A.Sai Padma | Head, Dept. of Biochemistry | " |
| 16 | Dr.C.Kameswari | Head, Dept.of Languages | " |
| 17 | Dr.NS Chakravarthy | Head, Dept. of Mgt. Studies | " |
| 18 | Dr.G.Kondal Reddy | Head, Dept. of Physical Education | " |
| 19 | Ms.Sakshi Yadav | Lecturer in Mass.Comm. | " |
| 20 | Mrs.N.Padmalatha | Asst. Prof in Commerce | " |
| 21 | Dr.V.Venu Madhav | Associate Prof. in Mgt. Studies | " |
| 22 | Dr.Sreedhar Bhattar | Lecturer in Microbiology | " |
| 23 | Ms.Madhuri Mathur | Lecturer in English | Member Secretary |

III -2.0 Agenda for discussion:

- Confirmation of the minutes of the 2nd Academic Council Meeting held on 11.4.2016.
- Brief report on College activities by the Principal.
- Consideration of proposals/recommendations of Boards of Studies.
- Consideration of change of subject combination in BA.
- Admissions/Academic almanac for 2017-18.
- Any other points.

At the outset, Prof. Y.Ashok, Principal of the College and Chairman of the Academic Council, welcomed all the members of the Academic Council.

III - 3.0: *The members of the council discussed the items in the Agenda and RESOLVED as follows:-*

(a) Confirmation of minutes: Minutes of the 2nd Academic Council Meeting held on 11.4.2016 are unanimously confirmed.

The Principal presented the Action Taken Report (ATR) to the members. The following suggestions were made on the basis of the ATR :

- i) Documentation of field visits must be maintained.*
- ii) Impact of field visits to be studied on the basis of student feed back.*
- iii) Inclusion of industry interaction in the course design in the form of industry oriented courses or internships in the last semester.*
- iv) Inclusion of student representative in the Academic Council as an invited member/special invitee. The norms for selection of the student member must be finalized.*
- v) Formulation of rules for providing xerox copies of answer scripts. Rules must clearly state that the xerox copy is for information only and not for revision of result.*
- vi) Formal constitution of the Standing Committee of the Academic Council by the Chairman as recommended by the Academic Council in its 2nd meeting.*

b) Brief on College Activities: The Principal gave a power point presentation on the college activities held during 2016-17. The members of the Academic Council expressed appreciation for the commendable achievements made by the college. The council made the following suggestions:

- i) To devise a formal method of communicating appreciation of Academic Council to the achievers.*
- ii) Minimum & maximum salary offered during college placements may be highlighted in the placement record*

(c) Consideration of proposals/recommendations of Boards of Studies : Principal informed the Council that Boards of Studies meetings of all the departments were conducted between 20 March 2017 and 12 April 2017. The faculty in-charges presented the templates of CBCS course structure and credits.

All proposals and recommendations made in the Boards of Studies meetings and course wise templates are approved with the suggestion that the BCA course may implement the five day teaching and one day other academic activity schedule with effect from 2017-18.

(d) Consideration of change of subject combination in BA :

The College is now offering B A course with three optional subjects - Modern Language (English Literature), Political Science & Mass Communication and Journalism, and there are large number of failures every year in the subject of Modern Languages (EL). Principal explained the reason for the failures and the negative impact it has on admissions to the B A course. He suggested that the subject Modern Language (English Literature) be replaced by Economics and BA be offered with the optional combination Economics, Political Science & Mass Communication and Journalism from the academic year 2017-18.

The Academic Council resolved to approve the proposal to change combination in BA Course.

(e) Admissions/Academic almanac for 2017-18 : The following Admission schedule and Academic almanac for the year 2017-18 is approved with a suggestion to incorporate tentative date of declaration of results for various semesters.

ADMISSION SCHEDULE

- i) Sale and Registration of application : 04.05.2017 to 01.06.2017.
- ii) Admission Phase I : 05.06.2017 to 09.06.2017
- iii) Admission Phase II : 12.06.2017 to 14.06.2017
- iv) Spot Admissions : 15.06.2017

Almanac for UG Sem I/III/V & PG III Sem 2017-18

| <u>SNO</u> | <u>ACTIVITY</u> | <u>DATE</u> |
|------------|---------------------------------------------------------------------------|--------------------------|
| 1 | Commencement of Classes - UG III & V Sem and M.Sc & M.Com III Semester | 08.06.2017 |
| 2 | Induction Programme for UG I Semester | 15.06.2017 |
| 3 | Commencement of Classes for UG I Semester | 16.06.2017 |
| 4 | CIA I for UG I, III & V Sem and M.Sc & M.Com III Semester | 17.08.2017 to 19.08.2017 |
| 5 | CIA II for UG I, III & V Sem and M.Sc & M.Com III Semester | 18.09.2017 to 21.09.2017 |
| 6 | Short Vacation for UG I, III & V Semesters | 28.09.2017 to 02.10.2017 |
| 7 | Issue of Exam Application Forms for Semester I/III/V examinations | 03.10.2017 to 12.10.2017 |
| 8 | Last teaching day for UG Semester I/III/V and PG III Semester | 05.10.2017 |
| 9 | Practical Examinations for UG Semester I/III/V and PG III Semester | 05.10.2017 to 16.10.2017 |
| | Semester End Examinations (SEE) - UG Semester I/III/V and PG III Semester | 20.10.2017 to 04.11.2017 |

Almanac for UG Sem II/IV/VI & PG IV Sem 2017-18

| <u>SNO</u> | <u>ACTIVITY</u> | <u>DATE</u> |
|------------|---------------------------------------------------------------------------|--------------------------|
| 1 | Commencement of Classes for UG Sem II/IV/VI & PG IV Sem | 09.11.2017 |
| 2 | CIA I for UG II, IV & VI Sem and M.Sc & M.Com IV Semester | 08.01.2018 to 10.01.2018 |
| 3 | CIA II for UG II, IV & VI Sem and M.Sc & M.Com IV Semester | 22.02.2018 to 24.02.2018 |
| 4 | Issue of Exam Application Forms for UG Sem II/IV/VI and PG IV Semester | 22.02.2018 to 03.03.2018 |
| 5 | Last teaching day for UG Semester II/IV/VI and PG IV Semester | 03.03.2018 |
| 6 | Semester End Examinations (SEE) - UG Semester II/IV/VI and PG IV Semester | 12.03.2018 to 04.04.2018 |
| 7 | Practical Examinations for UG Semester II/IV/VI and PG IV Semester | 05.04.2018 to 13.04.2018 |
| 8 | Summer Vacation | 19.04.2018 to 31.05.2018 |
| 9 | Reopening after Summer Vacation | 01.06.2018 |
| 10 | Commencement of Classes - UG III & V Sem and M.Sc & M.Com III Semester | 07.06.2018 |

(f): The members have suggested the following under any other items:

- i) Provision for Photo and Adhaar Card No. on the consolidated memo.
- ii) Introduction of online courses (MOOCS) in the curriculum.
- iii) Registration for National Digital Library and providing access to faculty and students.
- iv) Industrial study to be offered as one of the alternatives in the course design in Semester VI.
- v) Awareness to be created among students for Research and Civil Services as a career.
- vi) The Academic manual should be finalized and be placed for approval before the Standing Committee of the Academic Council before the admission process begins for the academic year 2017-18.

The meeting ended with a vote of thanks by the Member-Secretary of the Academic Council.


Prof. Y. Ashok
Chairman



Bharatiya Vidya
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE

of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY
AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

590/ACM/BVC/2017

11 Apr' 2017

To

Sub: 3rd Academic Council Meeting of Bhavan's
Vivekananda College, Sainikpuri -reg.

Sir/Madam,

The 3rd (Third) Academic Council Meeting of Bhavan's Vivekananda College is scheduled on 18th April, 2017(Tuesday) at 11.00 a.m. in the Committee Room, MBA Block.

The agenda for the meeting is as follows:

- (a) Approval of the Minutes of the 2nd Academic Council Meeting held on 11/4/2016.
- (b) Brief on College activities
- (c) Consideration of proposals/recommendations of Boards of Studies.
- (d) Consideration of change of subject combination in BA
- (d) Admissions/Academic almanac for 2017-18
- (e) Any other points.

Thanking you,

Yours Sincerely,


Prof.Y.Ashok
PRINCIPAL

3rd
Ac.

ACTION TAKEN REPORT FOR 2ND ACM
(Presented during 3rd Academic Council Meeting)

| S. No. | Suggestion | Action Taken |
|---------------|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Introduction of Industry interaction on a regular basis in the course design. | <p>The college organized the following collaborative programmes.</p> <ul style="list-style-type: none"> • Institute of Genetics, • National Small Industries Corporation • CCMB • Serum Institute (Pune) • National Chemical Laboratory (Pune) • Bhavans Sri Sarada Devi Hospital • Confederation of Indian Industries. • Global Medical Education & Research Foundation. • First American (Pvt.) Limited • Field visits are also conducted by the departments. |
| 2. | Obtaining Institutional membership with NASSCOM | NASSCOM does not offer institutional membership to educational institutions. |
| 3. | Liaise with IIM Alumni network | <ul style="list-style-type: none"> • Collaborated with IIM Calcutta to offer Skill Enhancement course (SEC) as one of the only centres in Telangana & AP during 2016-17. A similar programme is also planned for 2017-18. • Colloborated with IIT Kharagpur in association with Make Intern. |
| 4. | Preparation of criteria for selection and inclusion of a student member in the Academic Council. | The decision is deferred to the future |
| 5. | Environmental Science and Fire Safety to be included as compulsory papers. | Environmental Science (Semester -I) and Gender Sensitization (semester -II) have been introduced as Compulsory papers as per Osmania University guidelines. |
| 6. | Xerox copies of answer scripts to be made available to students on demand [item II-3.0 (d)] | Xerox copies of answer scripts will be made available to students on demand and payment of prescribed fee, from the next academic session (2017-18), on approval by Academic Council. |

6.2

**MINUTES OF THE 2nd MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI, HELD ON 11 APRIL' 2016 AT 10.30 a.m.
IN THE COLLEGE PREMISES**

II - 1.0 Members present:**Designation**

| | | | |
|----|----------------------------|---------------------------------------------|-------------------|
| 1 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 2 | Prof.V Uma | Dean, Faculty of Science,OU | Member |
| 3 | Prof.Laxman Gaddam | Dean, Faculty of Commerce,OU | " |
| 4 | Prof.B Yadava Raju | Dean, Faculty of Arts, OU | " |
| 5 | Mr.PV.Raghu | Executive Director,First American Pvt. Ltd. | " |
| 6. | Prof.PSN Reddy | Retd. Professor, OU, Hyd. | " |
| 7. | Prof.M.Gopal Reddy | Retd. Professor, OU,Hyd | " |
| 8. | Mrs.B.Niraimathi | Head, Dept. of Physics & Elects. | " |
| 9 | Dr.Madhumita Bhattacharjee | Head, Dept. of Chemistry | " |
| 10 | Dr.Jyothi Nayar | Head, Dept. of Genetics & Biotech. | " |
| 11 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce | " |
| 12 | Dr.K.Vasudeva Rao | Head, Dept. of Maths and Stats | " |
| 13 | Dr.K.Anuradha | Head, Dept. of Microbiology | " |
| 14 | Mrs.KVB Saraswathi Devi | Head, Dept. of Comp.Science | " |
| 15 | Dr.A.Sai Padma | Head, Dept. of Biochemistry | " |
| 16 | Dr.C.Kameswari | Head, Dept. of Languages | " |
| 17 | Dr.NS Chakravarthy | Head, Dept. of Mgt. Studies | " |
| 18 | Dr.G.Kondal Reddy | Head, Dept. of Physical Education | " |
| 19 | Mr.Bibhudhendu Das | Head, Dept. of Political Science | " |
| 20 | Ms.Sakshi Yadav | Lecturer in Mass.Comm. | " |
| 21 | Mrs.M.Prasanna | Asst. Prof. in Electronics | " |
| 22 | Mrs.N.Padmalaatha | Asst. Prof in Commerce | " |
| 23 | Dr.V.Venu Madhav. | Associate Prof. in Mgt. Studies | " |
| 24 | Ms.Madhuri Mathur | Lecturer in English | Member Secretary. |

II -2.0 Agenda for discussion:

- (a) Confirmation of the minutes of the 1st Academic Council Meeting held on 30.6.2015.
- (b) Review of implementation of Autonomy.

- (c) Consideration and approval of recommendations of Boards of Studies of all Departments.
- (d) Consideration and approval of examination rules.
- (e) Consideration and approval of academic manual
- (f) Discussions on implementation of Choice Based Credit System (CBCS)
- (g) Any other point with the permission of the Chairman.

At the outset, Prof. Y.Ashok, Principal of the College and Chairman of the Academic Council, welcomed all the members of the Academic Council. He mentioned that the college is on the verge of entering the second year of autonomy and has settled down fairly well in the autonomous system.

II - 3.0 Resolutions: The members of the council discussed the items in the Agenda and resolved as follows:-

Item II-3.0 (a) : Confirmation of minutes : Minutes of the 1st Academic Council Meeting held on 30.6.2015 are approved unanimously.

The Principal presented the Action Taken Report to the members.

Item II-3.0 (b) : Review of implementation of Autonomy: The Principal gave a power point presentation on the college activities held in the last one year. The implementation of autonomy is noted to be satisfactory. The members of the council highly appreciated the UG results of the college. It is suggested that a written congratulatory message be sent to all faculty members on behalf of the Academic Council.

Item II-3.0 (c) : Approval of Recommendations of BOS of all departments : The recommendations made by Boards of Studies of all departments are approved with the following suggestions:

- (i) To maintain uniformity in the course structure at least within a faculty, marks distribution and question paper pattern.
- (ii) It is advised that only one or two good textbooks be recommended to students for each subject/paper to avoid confusion.

Item II -3.0 (d) : Approval of Examination Rules : A power point presentation on the Rules and Regulations that were followed by the Examination Branch during the year 2015-16 was given by the Controller Examinations, BVC. The Rules were approved with the following suggestions:

- (i) The Privileges extended to any student beyond the normal rules (sports, maternity etc.) should be discussed case by case in a Standing Committee meeting of the Academic Council of BVC, consisting of the following members:

| | |
|---------------------------------|----------|
| Principal, BVC | Chairman |
| Dean, Science/Commerce/Arts, OU | Member |
| Prof. PSN Reddy | Member |
| Dr. K. Vasudeva Rao | Member |
| Dr. NS Chakravarthy | Member |
| Dr. K.Anuradha | Member |
| Ms. Madhuri Mathur | Member |

- (ii) Xerox copies of answer scripts to be made available to students on demand and payment of prescribed fee.

Item II-3.0 (e) : Approval of Academic Manual : The Academic Manual was presented by the Academic Co-ordinator, Dr.Jyothi Nayar. It is resolved that the Academic Council/ Standing Committee of Academic Council will meet again to consider the Academic rules after the College has introduced CBCS. Till then the college shall follow OU norms.

Item II – 3.0 (f) : Implementation of CBCS : It is resolved that CBCS shall be implemented in the college for the batch of students admitted during the academic session 2016-17, and thereafter, to various degree and postgraduate programmes. The following suggestions were made:


- (i) The common core syllabus prepared by TSCHE/ OU will be used as reference for framing syllabus under CBCS.
- (ii) The OU template for credits allocation under CBCS will be used as reference by the College. The following faculty members are requested to prepare within the next 15 days the details of the semester-wise course structure under CBCS scheme of instruction, as per OU template/guidelines:

Mrs.B.Niraimathi, Head, Dept. of Physics & Electronics,(Physical Sciences) Dr.Madhumitha B,
Head, Dept of Chemistry (Life Sciences)
Dr.K.Sreelatha Reddy , Head, Dept. of Commerce (Commerce) and
Mrs. Saraswathi Devi (BCA)
- (iii) Explore the possibility of adjusting the teaching schedule in 5 days and leave the 6th day for student activities.

Item II- 3.0 (g): The members have suggested the following under any other items:

- Include industry interaction on a regular basis in the course design.
- Obtain institutional membership with NASSCOM.
- Liaise with IIM Alumni network.
- Prepare a vision plan for the next five (5) years with time-lines by the college Planning Committee (Coordinator- Dr.K.Sreelatha Reddy) latest by 15 June, 2016.
- Prepare the criteria for selection and inclusion of a student member in the Academic Council.
- Environmental Science and Fire Safety to be included as compulsory papers as per UGC guidelines.

The meeting ended with a vote of thanks by the Member-Secretary of the Academic Council.


Prof.Y.Ashok
Chairman
11/4/2016



Bharatiya Vidya
Bhavan

(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE **of Science, Humanities & Commerce**

Estd : 1993 - AFFILIATED TO OSMANIA UNIVERSITY
SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878
ACCREDITED WITH "A" GRADE BY NAAC - AUTONOMOUS

5+7

Date :

590/ACM/BVC/2016

6 Apr' 2016

To

Sub: The Second Academic Council Meeting of Bhavan's
Vivekananda College, Sainikpuri

Sir,

The Second Academic Council Meeting of our college is scheduled on **11 April' 2016** (Monday) at 10.30 a.m.. The agenda for the meeting is as follows:

- 1 Confirmation of the minutes of the 1st Academic Council Meeting held on 30.6.2015
- 2 Review of implementation of Autonomy
- 3 Consideration and approval of recommendations of Board of Studies of all Departments.
- 4 Consideration and approval of examination rules.
- 5 Consideration and approval of academic manual
- 6 Discussions on implementation of Choice Based Credit System(CBCS)
- 7 Any other point with the permission of the Chairman.

You are requested to make it convenient to attend.

Thanking you,

Yours Sincerely,


Prof.Y.Ashok
PRINCIPAL

Encls: Minutes of the 1st AC Meeting.

**BRIEF PRESENTATION ON COLLEGE ACTIVITIES AND AGENDA
FOR THE 2 (SECOND) ACADEMIC COUNCIL MEETING
TO BE HELD ON 11 APRIL 2016.**

1. Report on College Activities :

UG RESULTS

| S N o | Course | Appeared | Passed | Division | | | | 2014-15 % | 2013-14 % |
|-------------|------------------|------------|------------|------------|------------|------------|----------|--------------|--------------|
| | | | | Dist | I | II | III | | |
| 1 | B.Com | 430 | 414 | 236 | 168 | 9 | 1 | 96.28 | 95.25 |
| 2 | BSc(Maths) | 242 | 189 | 68 | 72 | 48 | 1 | 78.10 | 79.92 |
| 3 | B.Sc(Life Sc.) | 84 | 81 | 33 | 37 | 11 | 0 | 96.43 | 80.33 |
| 4 | BCA | 57 | 57 | 14 | 29 | 13 | 1 | 100.00 | 100.00 |
| 5 | BA(Mass Comm) | 31 | 31 | 1 | 10 | 20 | 0 | 100.00 | 95.83 |
| 6 | BBA | 65 | 63 | 31 | 24 | 6 | 2 | 96.92 | 100.00 |
| | TOTAL | 909 | 835 | 383 | 340 | 107 | 5 | 91.86 | 90.25 |

PG RESULTS

| SN o | Course | Appeared | Passed | Division | | | | 2014-15 % | 2013-14 % |
|---------|------------------------|------------|------------|-----------|------------|-----------|----------|--------------|--------------|
| | | | | Dist | I | II | III | | |
| 1 | M.Sc (Microbiology) | 11 | 8 | 3 | 4 | 1 | - | 72.73 | 88.89 |
| 2 | M.Sc (Biochemistry) | 14 | 14 | 6 | 8 | - | - | 100.00 | 100.00 |
| 3 | M.Sc.(Comp Sc) | 29 | 23 | 4 | 19 | - | - | 79.31 | 86.67 |
| 4 | M.B.A | 111 | 111 | 16 | 81 | 14 | - | 100.00 | 100.00 |
| | TOTAL | 165 | 156 | 29 | 112 | 15 | - | 94.55 | 97.59 |

Comparative Results with OU Average

| SNo | Course | BVC Results (%) | OU Average (%) | Variance (%) |
|-----|--------------------|-----------------|----------------|--------------|
| 1 | B.Com (all groups) | 96.28 | 52.84 | 43.44 |
| 2 | B.Sc (all groups) | 82.82 | 48.09 | 34.73 |
| 3 | BA | 100.00 | 62.46 | 37.54 |

OU Top Ranker

| SNo | Name of the Student | Group | Percentage |
|-----|---------------------|-----------------------------------|------------|
| 1 | Jitender Kaur | MPCs (Physical Sc. & Mathematics) | 95.33 |

Osmania University Rank Holders

| SNo | Name of the Student | Group | Rank |
|-----|-------------------------|-----------------------------------|------|
| 1 | Jitender Kaur | MPCs (Physical Sc. & Mathematics) | 1 |
| 2 | Tripti Chawla | BtGC | 2 |
| 3 | Y L M Manjusha | BCA | 3 |
| 4 | Chandaluri Naveen Kumar | BCA | 4 |
| 5 | Priyanka | BCA | 5 |
| 6 | Racha Monica | BCA | 6 |
| 7 | Basantwani Nisha Kumari | BCA | 10 |
| 8 | D.Kalaivani | M.Sc(Biochem) | 2 |
| 9 | S.Anvesh | M.Sc(Biochem) | 7 |

The highlights of 2014-15 results are as follows:

- In under graduate courses, 45.86% of the students passed with distinction and 40.71 % of the students passed in first division.
- Among PG courses, 18.85% of the students passed with distinction and 71.79% of the students passed in first division.
- B.Com. result of the college is 96.28% compared to OU average of 52.84%. B.Sc. result is 82.82% against OU average of 48.09 %. And BA result is 100% against OU average of 62.46%.
- I congratulate all the students for their hard work which has led to their success and also appreciate the efforts of all the Heads of the Departments and faculty members.

ADMISSIONS - 2015

| Sl. No | Course | Ceiling strength | No. of Applications | No. of Registrations | Ratio of Applications to seats |
|--------|---------------|------------------|---------------------|----------------------|--------------------------------|
| 1 | B. Com.(Comp) | 120 | 873 | 736 | 7.28 |
| 2 | B.Com.(Reg) | 180 | 440 | 365 | 2.44 |
| 3 | B.Sc.(MPCs) | 100 | 271 | 189 | 2.71 |
| 4 | B.Sc.(MSCs) | 100 | 200 | 182 | 2.00 |
| 5 | B.Sc.(MECs) | 100 | 197 | 162 | 1.97 |
| 6 | BCA | 50 | 104 | 94 | 2.08 |
| 7 | BA | 60 | 159 | 135 | 2.65 |
| 8 | BBA | 60 | 329 | 276 | 5.48 |
| 9 | B.Sc.(MGC) | 50 | 109 | 85 | 2.18 |
| 10 | B.Sc.(BTGC) | 50 | 111 | 103 | 2.22 |
| 11 | BSc.(MBIC) | 50 | 72 | 70 | 1.44 |
| | | 870 | 2865 | 2397 | 3.29 |

Students Achievements:

- **Cultural** : Students have participated in various Inter College Techno-Cultural Festivals and won the prizes at 26 colleges.
- **Sports** : Our college is the Osmania University Sports champion for Boys for the eleventh time during the last 12 years. 74 students have represented the college at the University, State and National level tournaments during 2015-16. This is the highest number of representations by any college in Osmania University.
Our college is runner-up in the state level Eenadu Cricket Championship for 2015-16.
- **NCC** : In a short span of 4 years of commencement, the NCC co. of the college is declared as the Best Company in 2 (two) Telangana Battalion for 2015-16. Our ANO, Lt. Dr. V.Venumadhav is conferred with Best ANO Award on 2 Telangana Battalion. Five students have participated at the National Republic Day celebrations in New Delhi on 26/1/2016. JUO Kumari Puja of B.Com III yr. is conferred with DG NCC Commendation Card for 2015-16. SUO Raghuvver Rawal is selected for Youth Exchange Programme to Sri Lanka. Cadet A Hima Bindu participated in NIC- PM Rally. There are several other achievements by other cadets.
- **NSS** : The NSS Unit organized a Blood Donation Camp on 22/8/2015 to which 263 units of blood was donated by staff and students.
- **Career Guidance & Placement** : The CGPC unit of the college organized several programmes for enhancing the employability of the students. A total of 25 companies visited the college for 30 different profiles and recruited 422 students during 2015-16. The average salary is 3.1 lakh per annum.
 - E & Y has selected the college for instituting a scholarship of Rs.1 lakh p. a. for the most promising student. Bhavan' Vivekananda College is one among the 9 colleges selected by the company, all over India.

- IIM Calcutta has selected Bhavan's College as the only college in Telangana to conduct Skill Development programme for Under Graduate students.

Staff Achievements :-

- Four faculty members of the College are awarded Ph.D during 2015-16:

| SNo | Name of the faculty | University | Subject |
|-----|---------------------|--------------------|---------------------|
| 1 | Dr.M V S Mahendra | JNTUH | Business Management |
| 2 | Dr.Y.Aparna | JNTUH | Microbiology |
| 3 | Dr.Y.Suresh | Osmania University | Sanskrit |
| 4. | Dr.Sandhya Das | Osmania University | Hindi |

With this the total No. of Doctorates faculty have gone up to 31.

Research Projects :-

During the last 4 years the faculty of the college has been sanctioned with UGC Projects worth Rs.75,53, 624/-. This includes two research awards, two major research projects and ten minor research projects. Proposals for 5 research projects are submitted to UGC for consideration and sanction.

Research Publications 2015-16

| SNo | Particulars | Total |
|-----|-------------------------------------------------------------------------------------|-------|
| 1 | Research Papers presented in National & International Conferences/Seminars/Symposia | 58 |
| 2 | Conference Proceedings International | 20 |
| 3 | Conference Proceedings National | 19 |
| 4 | International Peer Reviewed Papers | 29 |
| 5 | National Peer Reviewed Papers | 8 |
| 6 | Books Published | 3 |

During the year 2015-16, 3 (Three) National Seminars were conducted by the college

| SNo | Theme | Organised by | Date |
|-----|-------------------------------------|------------------------------------------------------|-------------------|
| 1 | Pharmacogenetics | Departments of Chemistry, Genetics and Biotechnology | 12 Feb'2016 |
| 2 | Recent trends in Food Biotechnology | Department of Microbiology and Biochemistry | 17 & 18 Feb' 2016 |
| 3 | Balashourie Reddy – Samagra Chintan | Department of Languages | 3 & 4 Mar' 2016 |

- Department of Commerce, Department of Management Studies & Department of Computer Science are planning to conduct National/International seminars during 2016-17.
- Department of Commerce organized Premecirious a National Level Inter College Technical Fest in December 2015. Christ college, Bangalore won the overall Championship.
- George Benard Shaw's Play 'Pygmalion' was put up by the College students at Bharatiya Vidya Bhavan Auditorium, Basheebagh on 13th Feb 2016. Mrs.Sarala Mahidhara, Lecturer in English was the Director for the Play. The performances and the direction received critical appreciation by Press and Media.
- Ms.Lalitha Narayanan, Lecturer in Management studies is adjudged as the Best Faculty for the award of "Sudha Gorthi Award of Excellence in Teaching" for the year 2015-16. Dr.Pallavi Chitturi D/o.Maj.Gen(Retd) A.B.Gorthi and Smt.Sudha Gorthi, instituted this award.

Autonomy Implementation:

- The college successfully switched over to autonomous system during 2015-16 with semester system. The Examination Branch headed by Dr.K.Vasudeva Rao, Controller of Examinations conducted Semester I and II Examinations, without any hindrance. Our gratitude to Osmania University, Deans of faculties, Chairpersons of Board of Studies and OU Examination Branch for supporting us in implementation of Autonomy.

Consideration and Approval of Recommendations of Boards of Studies:

- All the Departments conducted their meetings of Boards of Studies from 9 March 2016 to 2 April 2016. The syllabus for II and III year of autonomous batch of UG and PG is finalized by the respective boards of studies.
- Request the Academic Council for consideration and approval of recommendations of all boards of studies.

Choice Based Credit System

- The college has adopted semester system with autonomy from the academic year 2015-16. The college is multi-tasking with autonomous and non-autonomous UG and PG courses. It is suggested to introduce CBCS from 2017-18 onwards, in view of organizing and coordinating difficulties with various courses. The college proposes to introduce Choice Based Credit System as soon as the Telangana State Council for Higher Education/ Osmania University issues guidelines regarding CBCS.

ACTION TAKEN REPORT
(First Meeting of Academic Council)

| S. No. | Suggestion | Action Taken |
|---------------|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Introduction of Choice Based Credit System (CBCS) from academic year 2016-17 | The Osmania University (Parent University) has not yet taken a decision on CBCS, Bhavan's Vivekananda College would like to wait for guidelines from OU for implementing CBCS |
| 2. | Inclusion of information regarding number of applications received for admission versus number of seats available | The relevant data has been tabulated and analyzed and attached to this report. |
| 3. | Teaching programme to be adjusted in five days of the week | This has been partly implemented as classes are being conducted for half-day only on Saturdays. |
| 4. | Formulation of a comprehensive 'Vision Plan' for the next five years. | A committee has been constituted to formulate the 'Vision Plan'. The members are Mrs.Niraimathi, Head, Dept. of Physics & Elects., Dr.K.Sreelatha, Head, Dept.of Commerce and Dr. J.Sarada, Lecturer in Microbiology. |
| 5. | A Standing Committee of the Academic Council to be constituted to facilitate academic decisions. | A Standing Committee has been formed under the Chairmanship of the Principal, Prof. Y.Ashok, with the following members – Prof. PSN Reddy, Member-Governing Body of BVC, Dr. Sreelatha Reddy, Head, Dept.of Commerce, Dr.K.Anuradha, Head, Dept. of Microbiology and Dr. K. Vasudeva Rao, COE & Head, Dept of Maths & Statistics. |
| 6. | Finalization of the rules of Admission, Examinations and CBCS. | Admission and Examination rules have been finalized subject to approval by Academic Council and Governing Body. The stand of the college regarding CNCS is reflected in S.No.1 above. |
| 7. | Inclusion of Student Representatives in the Academic Council | Inclusion of Student Representatives is not considered as it is not mandatory as per UGC guidelines. The suggestion may be implemented at a later date. |

| | | |
|-----|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8. | <i>A Formal Note to be prepared for uniform application of mode of Internal Assessment.</i> | <i>Criteria of Internal Assessment has been included in Examination Rules framed by the Examination Cell.</i> |
| 9 | <i>Grievance Redressal Cell to be constituted as per UGC regulations, 2012.</i> | <i>The college already has a Grievance Redressal Cell.</i> |
| 10. | <i>Earn While You Learn Programme to be initiated for students</i> | <i>Assigning of non-confidential work to students will be implemented from 2016-17.</i> |
| 11. | <i>A faculty member to be appointed to liaison with UGC and funding agencies</i> | <i>Dr. K.Anuradha, Head, Dept.of Microbiology and Dr. GVSRK Choudary, Lecturer in Physics have been appointed to liaison with UGC and other funding agencies.</i> |
| 12. | <i>Last semester of degree programmes should focus on industry experience.</i> | <i>This suggestion will be discussed in the ensuing meetings of the Boards of Studies.</i> |
| 13. | <i>College to collaborate with industry and local chapters of prestigious National Institutions.</i> | <p><i>Action has been initiated to establish collaboration with Hyderabad Management Association (HMA) and other Management Institutions.</i></p> <p><i>The college is collaborating with Ernst and Young in identifying the Most Talented B.Com Student.</i></p> <p><i>The college is offering internships in association with Goldman Sachs and others.</i></p> <p><i>The college has an MOU with Global Medical Education Research Foundation (GMREF)</i></p> <p><i>Department of Microbiology organized a Value-Added course in association with SANDOR Life Sciences Pvt. Ltd.</i></p> <p><i>Department of Biochemistry organized a workshop on Basic Tissue Culture in association with National Institute of Nutrition (NIN).</i></p> |



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BHAVAN'S VIVEKANANDA COLLEGE **of Science, Humanities & Commerce**

(AFFILIATED TO OSMANIA UNIVERSITY- Estd : 1993)

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

(ACCREDITED WITH "A" GRADE BY NAAC)

Date :

,590/ACM/BVC/2015

29 June 2015

To

Sub First Academic Council Meeting of Bhavan's
Vivekananda College, Sainikpuri -reg.

Sir,

The First Academic Council Meeting of Bhavan's Vivekananda college is scheduled on 30th June 2015 at 12.00 noon in the Seminar Hall, MBA Block.

The agenda for the meeting is as follows:

- (a) Admissions 2015-16 (UG and PG courses)
- (b) Results 2014-15
- (c) Almanac (2015-16)
- (d) Ceiling strength for UG and PG courses
- (e) Constitution of Boards of Studies, Nomination of members and Consideration of proposals of syllabus for UG and PG courses (2015-16).
- (f) Any other points.

Thanking you,

Yours Sincerely,


Prof. Y. Ashok
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

506/BVC/ACM/2015.

7th July' 2015

**MINUTES OF THE 1st MEETING OF THE ACADEMIC COUNCIL OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 30th JUNE' 2015 AT 12.00 Noon.
IN THE COLLEGE PREMISES**

| I-1.0 | <u>Members present:</u> | <u>Designation</u> | |
|--------------|--------------------------------|-----------------------------------------|-------------------|
| 1 | Col.(Retd) M. Vijay Rao | Hon. Director, BVC | Special Invitee |
| 2 | Prof.Y.Ashok | Principal, BVC | Chairman |
| 3 | Prof.Mohd.Akbar Ali Khan, | Dean, Faculty of Commerce,OU | Member |
| 4 | Prof.V.Uma | Dean, Faculty of Science,OU | " |
| 5 | Prof.P.S.N.Reddy | Former Professor , OU | " |
| 6 | Mr.PV.Raghu | Vice Chairman, First American Pvt. Ltd. | " |
| 7 | Prof.Sachidananda Mohanty | Professor, University of Hyderabad | " |
| 8 | Mrs.B.Niraimathi | Head, Dept. of Physics & Elects. | " |
| 9 | Dr.Madhumita Bhattacharjee | Head, Dept. of Chemistry | " |
| 10 | Dr.Jyothi Nayar | Head, Dept. of Genetics & Biotech. | " |
| 11 | Dr.K.Sreelatha Reddy | Head, Dept. of Commerce | " |
| 12 | Dr.K.Vasudeva Rao | Head, Dept. of Maths and Stats | " |
| 13 | Dr.K.Anuradha | Head, Dept. of Microbiology | " |
| 14 | Mrs.KVB Saraswathi Devi | Head, Dept. of Comp.Science | " |
| 15 | Dr.A.Sai Padma | Head, Dept. of Biochemistry | " |
| 16 | Dr.C.Kameswari | Head, Dept. of Languages | " |
| 17 | Dr.NS Chakravarthy | Head, Dept. of Mgt. Studies | " |
| 18 | Dr.G.Kondal Reddy | Head, Dept. of Physical Education | " |
| 19 | Mr.Bibhudhendu Das | Head, Dept. of Political Science | " |
| 20 | Ms.Sakshi Yadav | Head, Dept. of Mass.Comm. | " |
| 21 | Mrs.M.Prasanna | Asst. Prof. in Electronics | " |
| 22 | Mrs.N.Padmalaatha | Asst. Prof in Commerce | " |
| 23 | Mrs.Sarala Mahidhara | Lecturer in English | " |
| 24 | Dr.Sreedhar Bhattar | Asst. Professor in Microbiology | " |
| 25 | Dr.V.Venu Madhav. | Associate Prof. in Mgt. Studies | " |
| 26 | Ms.Madhuri Mathur | Lecturer in English | Member Secretary. |

I-2.0 Agenda for discussion:

- (a) Admissions 2015-16 (UG and PG courses)
- (b) Results 2014-15
- (c) Almanac (2015-16)
- (d) Ceiling strength for UG and PG courses
- (e) Constitution of Boards of Studies, Nomination of members and Consideration of proposals of syllabus for UG and PG courses (2015-16).
- (f) Any other point with the permission of the Chair.

At the outset, Prof. Y.Ashok, Principal of the College, welcomed Col.(Retd) M. Vijay Rao, Hon. Director, BVC and all the other members of the Academic Council. He narrated the sequence of events that culminated in the award of autonomous status to the college in the month of May, 2015, and thanked the UGC and the University for conferring this distinction. He also informed the Council about the resolution of the Governing Body to implement Semester System from the academic year 2015-16 for instruction and to introduce Choice Based Credit System (CBCS) in the curriculum from the academic year 2016 – 17 based on the model suggested by UGC and the University.

I-3.0 The members of the Council discussed the items in the Agenda and **RESOLVED** as follows:

Item I-2.0(a): Admissions – 2015-16: Noted. Suggested to include the information regarding the number of applications received versus the seats available in each of the programme to reflect the demand for admissions in the college.

Item I-2.0(b): Students Results – 2014-15: Noted with the observation that the results are excellent and much above the university average. The Council congratulated the faculties of the college for this achievement.

Item I-2.0(c): Almanac 2015-16: The almanac for the academic year 2015-16 is approved with a suggestion to explore the possibility of adjusting the teaching programme in five days of the week and keep the sixth day free for student's self-study, library work, project work, extra-curricular activities etc.

Item I-2.0(d): Ceiling on Strength: The College is advised to follow the same rules for the ceiling strength and additional intake as approved by Osmania University for the academic year 2014-2015.

Item I-2.0(e): BOS Constitution: The Boards of Studies constituted by the Principal for various subjects by following the autonomy guidelines have been approved. The syllabi recommended by the BOS have been approved for semesters I and II only in all the subjects.

Item I-2.0(f): Other Points : The Council has recommended the implementation of the following measures under autonomy in the college:

- (i) A comprehensive 'Vision Plan' for the next five years with targets, action plan and time-lines to be presented in the next Academic Council meeting.
- (ii) A 'Standing Committee' of the Academic Council must be constituted by the Chairman to facilitate faster movement of academic decisions in the college. All the decisions of Standing Committee will be subject to the final approval of the Academic Council.
- (iii) The rules for Admission, CBCS and Examinations must be finalized at the earliest for implementation of autonomy in the college.
- (iv) Student representative(s) to be included in the Academic Council.

(v) *The Internal Assessment (IA) of students should be a continuous process, and not based on one or two tests. The IA may include regularity in attendance, home assignments, slip-tests, seminar presentations, group discussions, mini-projects, examinations etc., A Formal Note be prepared for uniformity of its application.*

(vi) *A 'Grievance Redressal Cell' to be constituted as per UGC regulations, 2012.*

(vii) *The students should be assigned some non-confidential work as projects under 'Earn-While you learn' programme.*

(viii) *A faculty member may be appointed to liaise with UGC and other funding agencies.*

(ix) *The academic schedule of the degree programme should be structured in such a way that the last semester should focus on industry experience for the students, and allow working in incubation centre.*

(x) *The college should collaborate with industry and local chapters of prestigious national institutions like IIM(A) by inviting experts (to lecture) as adjunct faculty.*

Hon. Director, Col. (Retd) M.Vijay Rao assured the Academic Council of the necessary support and guidance from the Management for all endeavours of the college.

The meeting ended with vote of thanks by Ms. Madhuri Mathur; Member-Secretary of the Academic Council.

YA

Prof.Y.Ashok
Principal, BVC &
Chairman, Academic Council
PRINCIPAL
Jharatiya Vidya Bhavan's Vivekananda
College of Science
Humanities & Commerce
SAINIKPURI, R.R. (DIST.)
Pin - 500 094.



OSMANIA UNIVERSITY
HYDERABAD - 500 007

No. ⁹⁵⁸ /M/Acad.II/2015

Dated: 16-6-2015

To
The Controller of Examinations
Osmania University
Hyderabad.

Sub: Award of grace marks for the players who represent university in official international competitions/All India Inter University medalists/South Zone Inter University winners - Communication - Reg.

Sir,

With reference to the subject cited, I wish to inform you that the Standing Committee of the Academic Senate at its meeting held on 28-05-2015, has resolved the following recommendations of the committee with regard to award of grace marks for the players who represent university in official international competitions/All India Inter University and South Zone Inter University tournaments.

1. To award to the extent of 10% grace marks in each subject for the students who represented the country in the official international competitions provided they played for the university during the course of study i.e., should be on rolls during the particular academic year.
2. To award to the extent of 10% grace marks in each subject for the All India Inter University medalists provided, they played for the university during the course of study i.e., should be on rolls during the particular academic year.
3. To award to the extent of 5% grace marks in each subject for the South Zone Inter University winners who represented university during the course of study i.e., should be on rolls during the particular academic year.

You are therefore, requested to take action accordingly.

Yours Sincerely,

ASSISTANT REGISTRAR
(Academic)

Copy to

1. The Dean, Faculty of _____, O.U.
2. The Principal, Univ. College of _____, O.U.
3. The Head/Chairperson, Board of Studies in Physical Education, O.U.
4. The Addl. Controller of Examinations, (P.G/UG/Professional/Confidential), O.U.
5. The Supdt, Unit-III Aca.Br. note the action taken on item No. 2.